

# SRI Y.N. COLLEGE (Autonomous)

(Affiliated to Adikavi Nannaya University)

Thrice Accredited by NAAC at 'A' Grade

**NARSAPUR - 534 275, W.G.Dt., A.P.**

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**తమసోమా జ్యోతిర్ధమయ**

(అజ్ఞానమనే చీకటిని తొలగించి జ్ఞానమనే వెలుగును ప్రసాదించుము)

## UG COURSES

## HAND BOOK : 2023-2024

## వందేమాతరం

వందే మాతరం వందే మాతరం  
సుజలాం సుఫలాం మలయజ శీతలాం  
సస్య శ్యామలాం మాతరం  
వందే మాతరం  
శుభ్రజ్యోత్స్న పులకితయామినీం  
పుల్లకుసుమిత దృమదళ శోభినీం  
సుహాసినీం సుమధుర భాషిణీం  
సుఖదాం వరదాం మాతరం  
వందే మాతరం వందే మాతరం - బకించంద్ర చటర్జీ

## COLLEGE PRAYER

Oh! God! Bless our college, teachers, students and all those who work here. Help us to love and respect one another. Give us wisdom to study well and to spend our day wisely as one big happy family

## శాంతి ప్రతిజ్ఞ

ప్రపంచ శాంతిని కాంక్షిస్తూ  
నేను శాంతిగా ఉంటానని  
అందరి శాంతిని కోరుకుంటానని  
అందరి శాంతికి సహకరిస్తానని  
ఎవరి శాంతికి భంగం కలిగించనని  
ప్రతిజ్ఞ చేయుచున్నాను



## EDUCATIONAL INSTITUTIONS UNDER The Management of Sri Y.N. College

- ◆ Sri Y.N. College (Autonomous)
- ◆ Dr. C.S.Rao P.G. Centre (Autonomous)
- ◆ Sri Y.N. Diamond Jubilee Junior College
- ◆ Sri G.V.R. Institute of Education
- ◆ A.U. Distance Education Study Centre,  
Visakhapatnam

### HAND BOOK COMMITTEE

**Dr. A.P.V. Apparao**, Principal — Chairman

**Dr. Ch. Kanaka Rao**, Vice Principal — Member

**Sri B. Venkata Ratnam**, Vice-Principal — Member

**Dr. Gandham S.Rama Krishna**, Dean, Academic Affairs — Member

**Sri K.C.S.V. Ramana**, Controller of Examinations — Member

**Mr. G. Charan** III B.Sc. (MPCs) — Student Member

**Ms. K. Manswi** III B.A., (PHG) — Student Member

**Ms. Rumaisha Tamkeen Ashraf** III B.Com. (C. App.) — Student Member

**Ms. Inti Madhu Pavani** III B.B.A. — Student Member

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## INTRODUCTION

Sri Y.N. College, established in 1949, is situated on the bank of river Vasista Godavari in a serene atmosphere ideally suited for the pursuit of higher Education. It attained the status of a full-fledged Degree College in 1956 and was elevated to post-graduate level in the year 1989-90, offering nine P.G courses. The college has evolved into a premier institution of higher education in this region. The Institution has been recognized by UGC as one of the lead colleges.

The College was accredited by NAAC with "A" grade in the year 2004. It attained the status of Autonomous College in the year 2007. The college was reaccredited by NAAC at 'A' grade with a CGPA of 3.40 and selected for the award of "College with Potential for Excellence" by UGC in 2010. The College was Re-accredited by NAAC at "A" grade with a CGPA of 3.41 for the 3<sup>rd</sup> time on 23-01-2017.

Late Sri Yerramilli Narayana Murthy Pantulu garu, an eminent lawyer and philanthropist and other elders of the town entertained the idea of starting a College at Narsapur and took a decision in the meeting presided over by Sri GM Gupta, the then president of Narsapur Panchayat. Due to their indefatigable efforts the College was started in June 1949 with Sri Yerramilli Narayana Murthy garu as its founder Secretary. The College was named as "Narsapur College". It was temporarily located in the premises of local Taylor High School. The College started functioning during the academic year 1949-50 as an Intermediate College with traditional courses in humanities and sciences. The College underwent teething troubles due to financial constraints and lack of infrastructure.

By 1956 due to the untiring efforts of the Founder Secretary and Sri Grandhi Venkata Reddy Naidu, former Law Minister, the Government of Andhra Pradesh issued GO Ms No. 2341 Revenue Department dated 22.10.1955 alienating an extent of Acre 12.3 of site along with the then Sub Collector's bungalow (Dutch Building) to the College. The College gratefully acknowledges the untiring efforts of late Sri Grandhi Venkata Reddy Naidu, who was instrumental in College getting the site.

The Dutch building, presently the main building of the College, has historic significance of being constructed in 18th century by the Dutch, when they were trading with India. Narsapur was then a port town with shipping activity.

In 1956 the College was elevated to degree level with traditional courses in science, humanities and commerce. The College got permanent affiliation by the university in the year 1961. Throughout the initial turbulent and testing times, Sri Yerramilli Narayana Murthy garu shouldered the responsibility as the Secretary and Correspondent and laid strong foundations for future development. And after his death in the year 1967, the College committee in grateful acknowledgement of the services rendered by him and to perpetuate his memory rightly decided to re-name the College as Sri Yerramilli Narayana Murthy College (Sri Y.N. College), Narsapur. Sri Vanguri Subba Rao garu as the first Principal served the College for 12 years and strived hard in achieving academic excellence in spite of financial constraints and lack of infrastructure .

When there were financial constraints in the initial stage, the agricultural landholders and farmers of Narsapur area contributed one bag of paddy per acre. Later in the year 1962, Circar Agriculture Development Corporation, Gollavanithippa, gave financial support to the College.

Successive managements under the leadership of Sarvasri Javvadi Lakshmaiah Naidu, Dr. Kosuri Adinarayana, Ch. Reddeppa Dhaveji, Ch. Lakshmi Narasimha Dhaveji and Dr. M.S. Sastry, as Secretary & Correspondents made a significant contribution for the progress and development of the College. During their time, Biological Sciences block, Physical Sciences block, Silver Jubilee buildings 1 and 2, Non Resident student centre, Auditorium and Gymnasium were constructed.

In the year 1960, late Sri Bolla Veera Raghavulu, former Governing Body member, donated to the College a Mangalore tiled house situated on the eastern side of the College campus (subsequently the house was removed). The College purchased Pilla vari site with an old tiled house (subsequently removed) situated in the northeast corner of the College in 1976.

Dr Chinamilli Satyanarayana Rao, Secretary and Correspondent and his team, tuning to the changing needs of the youth in Higher education, introduced restructured courses like Electronics, Computer Science, Biotechnology, Microbiology, Biochemistry and Geography at Degree level and vocational courses at Intermediate level. B.Voc Degree Courses Health Care & Nursing, Fashion Technology & Apparel Designing and Diploma Course Web Designing and Multi Media were started in the year 2018-19. The courses were started in the last 3

years : BBA (2019-20), B.Sc.(BCH) (2020-21) and BCA (2021-22).

The College was elevated to PG level in 1989-90. Initially M.Com, M.A. (Eng) & MA (Pub-Admn.) (1989-90) were started. Later in the course of time, a few other prestigious courses like MBA (1992), MCA (1993), MSc (Maths) (1995-96) MSc (Electronics) (1996-97), M.Sc. (Computers) (1999-2000) M.Sc., Microbiology (2005 - 2006), M.Sc., Biotechnology (2006-2007) and M.Sc. Organic Chemistry (2010-11) were started.

The dynamic Management under the leadership of Dr.Chinamilli Satyanarayana Rao, as Secretary and Correspondent constructed many new buildings and provided necessary infrastructure and well equipped Labs for all the new courses at U.G. and P.G. levels. The credit of constructing the South West Block, U.G. Library building, PG Library building, Alumni Golden Jubilee building, UG Golden Jubilee building, PG Courses building, MBA building, Administrative block, Women's hostel and North West block, goes to the management under the leadership of Dr.Chinamilli Satyanarayana Rao garu. Under UGC-RUSA grants, Men's Hostel is under construction. To the credit of the college, Electronics and Computer Science at degree level, and MCA, MSc. (Ele) and MSc (IS) at PG level were introduced in the very first batch among Andhra University affiliated Colleges. The Andhra University has recognized the college as a Research Centre and accorded permission to the PG Dept. of Public Administration in 2005 and MBA in 2014. In addition to these courses, B.Ed. course was also introduced in the year 2007 and D.Ed. course from the year 2015-16. The College has an ample scope for expansion and construction of new buildings and introduction of new courses.

The College provides support services to the students, like physical Education, NCC, NSS, Placements through HRD Centre, Entrepreneurship Skills through Innovation & Entrepreneurship Development Centre, Community Service, Yoga and Meditation, IQAC, Women Empowerment Cell, Career Guidance & placement cell, Jawahar Knowledge Centre, Literacy Fine Arts Association, Grievance Redressal Cell, Career Oriented Programmes and Gandhian Studies Centre. The College has also Andhra University Distance Education Centre. 24 hrs Mineral water facility is provided for the students of UG, PG, Intermediate and B.Ed.

The low-lying playground on the southern side of the College with downward slope towards the River was levelled by filling the ground

and the playground is made useful for playing in all seasons. Facilities are provided to the students for various games and sports including an indoor shuttle court, tennis court and multi- gym.

HRD Centre was established in 2016. It is affiliated to APSSDC (Andhra Pradesh State Skill Development Corporation), NSDC (National Skill Development Corporation) and Adikavi Nannaya University HRD Programme. The main aim of HRD Centre is training in employability (Job oriented) Skills for students and unemployed youth and training in communication skills and coaching for competitive examinations.

The IED Centre is the creative hub at Sri Y.N. College that nurtures the entrepreneurial endeavours of all the students. This Centre gives the guidelines for building entrepreneurship skills development. The Centre's aim is "Job creators rather than job seekers".

The College celebrated its Silver Jubilee in 1979, Golden jubilee in 2000, Diamond Jubilee in 2010 and PG Silver Jubilee in the year 2016. At the time of the Golden Jubilee celebrations and afterwards the Alumni of the College made significant financial contribution for the development of the College.

In 1997, Sri K. Subba Rayudu, former MP, Cabinet Minister, Govt. of Andhra Pradesh contributed funds from MP LADS for the renovation of the main building (Dutch building). In 2003, Sri UV Krishnam Raju, MP (Alumni), Central Minister, contributed funds from MP LADS for the construction of classroom building. Hon'ble minister of State, Dr. Dasari Narayana Rao (Alumni) sanctioned Rs. 10 Lakhs for the construction of class rooms in the year 2007. In 2017, Smt. Thota Sita Rama Lakshmi, MP (Rajyasabha), contributed Rs. 20 Lakhs from MP LADS for the Construction of Class Rooms in PG Building. In 2018, Sri Konidela Siva Sankara Vara Prasad (Chiranjeevi), MP (Rajyasabha), contributed Rs. 50 Lakhs from MP LADS for the Construction of Class Rooms in PG Building. The college is ever grateful to all those magnificent and philanthropic persons who have contributed for the development of the College.

The College since its inception, has been developing progressively with excellent accommodation in the form of impressive buildings, auditorium, gymnasium and a good playground under the stewardship of successive Secretaries. The College has separate buildings and separate libraries for UG and PG and well equipped science laboratories with a band of very competent and experienced faculty. Thus it has over a period of time evolved into a premier



institution of Higher education in Andhra University & Adikavi Nannaya University area.

Over the years, the College has produced many outstanding and talented students occupying higher positions in different fields around the world.

## **VISION, MISSION, GOALS & OBJECTIVES OF THE COLLEGE**

### **VISION**

- ◆ To emerge as a Deemed University and a Centre for Excellence with special emphasis on Research is our ultimate aim.
- ◆ The proclaimed logo of our college is “Tama Soma Jyotirgamaya” (From Darkness to Light). In pursuance of this objective, we aim to equip the students with the knowledge and skills to meet the present day challenges of the competitive world and prepare them for a useful and meaningful life.

### **MISSION**

- ◆ To impart value based job-oriented and multi-skilled Higher education in this remote area, so as to serve the need of the society, anticipating the need to train the students to be more self-reliant, and in doing so, to contribute to the National progress, and become part of the National / Global mainstream.

### **GOALS**

- ◆ To provide quality and value based education and facilities for the all-round development of the students.
- ◆ To lay emphasis on rural upliftment.
- ◆ To provide the necessary facilities to women and differently - abled students.
- ◆ To lay emphasis on the basic and advanced skills for employment and empowerment in general and women empowerment in particular.
- ◆ To introduce latest subjects like Biotechnology & Microbiology in view of the changing trends in Higher education.
- ◆ To take care of aspects of access, equity and equality of the disadvantaged sections of the society.

**QUALITY POLICY :** The College is committed to achieve excellence in teaching, research, placements and consultancy.

- ◆ By imparting competency focused education to meet the needs of global competitions.
- ◆ BY developing state of the art infrastructure and exposing faculty and students to research.
- ◆ By establishing harmonious relationship with industry and society.

Central Government introduced New Education Policy-2020; our College is following the New Education Policy.

### **OBJECTIVES.**

1. To provide necessary infrastructure, laboratories, library, necessary teaching aids and other facilities and competent faculty to impart quality education, while constantly updating the infrastructural facilities.
2. To provide facilities like NCC, NSS, Physical Education, Fine Arts, Literary Activities and career guidance. To encourage students to participate in curricular, co-curricular and extra-curricular activities like community services, thus striving for the overall development of the students by bringing out hidden talents and creativity.
3. To encourage and facilitate faculty improvement by encouraging teachers to attend seminar, refresher courses etc., to promote research activity among faculty members and students and to motivate the teacher to impart value based education.
4. To establish, maintain, develop and donate for the establishment, maintenance and development of Book Banks, Libraries and Reading Rooms.
5. To institute Studentships, Scholarships, Stipends, medals, prizes etc., to help and encourage deserving students and to provide monetary aid to physically handicapped, mentally retarded and economically poor students. To provide financial help to scholars and teachers for pursuing their education.
6. To organize and conduct of lectures, seminars and symposia on Arts, Science, Commerce and other subjects of general academic interest to students and faculty.
7. To have tie-up and memorandum of understanding with other educational / research institutes, other organizations and jointly

organize various various academic activities, seminars and research programs etc.

8. To organize / assist / participate in community service activities viz., Health awareness programme like AIDS, Immunization, Family Welfare Programmes, Blood Donation Camps, other welfare activities like Adult Education, Clean and Green, Pollution Control, Afforestation and rescue & rehabilitation camps at the time of Natural calamities.
9. To organize Alumni association and utilize services of Alumni for the development of the college.
10. To establish, maintain, run develop, improve, extend, grant, donate for and to aid in the establishment, maintenance, improvement and extension of schools, college and other Educational and technical Institutes including vocational training centres, Research centres, foundations, adult education centres and hostels for students pursuing their studies.

**AFFILIATION :** Sri Y.N. College is affiliated to Adikavi Nannaya University for Under-Graduate and Postgraduate courses. MBA and MCA courses are approved by All India Council for Technical Education (AICTE), Ministry of Human Resources, New Delhi. The College is affiliated to Board of Intermediate of Andhra Pradesh for Intermediate courses. The College is receiving grants from the University Grants Commission (UGC) and the Composite Degree College is getting aid from the State Government.

**AUTONOMOUS STATUS :** The College attained the Autonomous status in 2007 from the UGC, and it is renewed subsequently twice. Initially the Autonomy was confined to the UG Courses only and in 2020 - 21 the PG Courses (Dr. C.S. Rao P.G. Centre) also attained Autonomous status.

**GOVERNANCE OF AN AUTONOMOUS COLLEGE :** The College will have the following committees to ensure proper management of academic, financial and general administrative affairs. The statutory bodies are 1) Autonomous Governing Body 2) Board of Studies 3) Academic Council 4) Finance Committee.

**Autonomous Governing Body :**

The constitution of this autonomous governing body will be according to the structure given in the following pages.

**Board of Studies :**

The Board of studies is the basic constituent of the academic system of an autonomous college. Its functions will include framing the syllabi for various courses, reviewing and updating syllabi from time to time, introducing new courses of study, determining details of continuous assessment.

**Academic Council :**

The academic Council will be solely responsible for all academic matters, such as framing of academic policy, approval of courses, regulations and syllabi, etc., The council will involve faculty and experts from outside, including representatives of the university and the government.

**Finance Committee :**

The Finance Committee will advise the Autonomous Governing Body on financial matters and shall meet at least twice a year.

**ADVANTAGES OF AUTONOMY**

- \* To restructure and to redesign the courses and syllabi to suit the local needs and present day needs of the students.
- \* To provide better learning opportunity to the student necessary for better career prospects.
- \* To provide the student with additional advantages like imparting communication skills, computer education, career guidance and personality development.
- \* Autonomy to the college will help the student to be regular to the class and also makes him regular in studies which ultimately help him in performing well in the examinations.
- \* Autonomy will provide better participation of faculty in management, Academic council and Board of studies.
- \* Autonomy also helps us in conducting the examinations and publishing the results in time and attend to grievances promptly.
- \* The college will get better financial assistance from UGC.

Regarding exams, paper setting and valuation will be done by external examiners and degree will be awarded by Adikavi Nannaya University. The Management and faculty are committed to conduct the Autonomous system in our college successfully.

The National Policy on Education (1986-92) formulated the following objectives for autonomous college. An autonomous college will have the freedom to:

- \* Determine and prescribe its own courses of study and syllabi, and restructure and redesign the courses to suit local needs.
- \* Prescribe rules for admission in consonance with the reservation policy of the state government:
- \* Evolve methods of assessment of students' performance, the conduct of examinations and notification of results;
- \* Use modern tools of educational technology to achieve higher standards and greater creativity,
- \* Promote healthy practices such as community service, extension activities, projects for the benefit of the society at large, neighbourhood programmes etc.

### **COLLEGE WITH POTENTIAL FOR EXCELLENCE (CPE) :**

Our College has been selected for the award of CPE status by UGC during phase III of XI plan UGC has sanctioned financial assistance of Rs. 1.35 Crores for the development and upgradation of Library, Laboratories and other services of our college.

After successful completion of first term CPE grants, the college has been selected for extension of second phase of CPE under XII plan. UGC has sanctioned financial assistance of Rs. 1.02 Crores for the period of 2014 - 15 to 2018-19.

### **RUSA (RASTRIYA UCHACHATAR SHIKSHA ABHIYAN) :**

The Ministry of Higher Education under RUSA 2.0 sanctioned an amount of Rs. 2 Crores under component-9 (Infrastructure Development Grant). The Management is constructing Men's Hostel Building and developed learning resources for establishing Virtual and Digital Class Rooms as per the need of the hour.



## THE MANAGEMENT

President (Ex-Officio)

**Sri Mallavarapu Surya Teja, IAS**

Sub-Collector., Narsapur

Vice - President

**Sri Ponnappalli Sri Rama Rao, M.A.**

Secretary & Correspondent

**Dr. Chinamilli Satyanarayana Rao, MBBS., FCGP, DACu**

Treasurer

**Sri Polisetty Sri Raghu Rama Rao, B.Com., BL.**

Joint Secretary

**Dr. Andey Rama Satish, M.S. (Ortho)**

Correspondent, Sri Y.N. Diamond Jubilee Jr. College.

### Governing Body Members

**Sri Kanuri Swamy Naidu, M.A, B.Sc, B.L.**

Correspondent, Sri G.V.R. Institute of Education (B.Ed.) - Sri Y.N. College

**Sri Kotipalli Veera Venkateswara Rao**

**Sri Ch. Reddappa Dhaveji, B.Com.**

**Sri Gannabathula Venkata Srinivasa Rao, B.E.**

**Sri G. Sai Radha Krishna**

**Sri Balla Venkateswrlu, B.Com., B.L.**

**Sri C.V.V. Satyanarayana Murthy, M.A.**

**Dr. Kosuri Surya Prakash Narayana Varma, M.B.B.S., D.C.H.**

**Dr. C. Sri Krishna Appaji, M.D.**

**Sri Borusu Subba Rao**

**Sri R.V. Subba Rao (Autonomous)**

**Dr. A.P.V. Apparao, M.Sc., M.Phil., Ph.D., Principal**

**Prof. N. Chinta Rao, M.Com., Ph.D. Director, Dr. CS Rao PG Centre.**

**Government Nominee - Dr. P. Sobha Rani, M.A., Ph.D., Principal,**  
DNR College for Women, Palakol.

**University Representative - Prof. P. Suresh Varma, Dean, CDC, ANUR**

**Staff Representative. Dr. R. Pardhasaradhi, M.B.A., Ph.D.,**  
HoD in Management Studies

## Governing Body of Sri Y.N. College (Autonomous)

### Category

### Members

Management

- 1. Sri Ponnappalli Sri Rama Rao**  
Vice President
- 2. Dr. Chinamilli Satyanarayana Rao**  
Secretary & Correspondent
- 3. Sri Polisetty Sri Raghu Rama Rao**  
Treasurer
- 4. Sri Kanuri Swamy Naidu**  
GB Member
- 5. Dr. Andey Rama Satish**  
GB Member

Educationalist / Industrialist

- 6. Sri R.V. Subbarao**, Scientist (Rtd.)

Teacher Members of the College

- 7. Dr. S.B. Ronald**  
HoD of Chemistry
- 8. Dr. N. Chinta Rao**  
Director, Dr. C.S. Rao PG Centre

UGC Nominee

- 9. Prof. B.N. Singh**  
University of Allahabad

University Nominee

- 10. Prof. P. Suresh Varma**  
CDC, ANUR, Rajamahendravaram

State Govt. Nominee

- 11. Dr. C. Krishna**  
RJDCE, Rajamahendravaram

Principal (Ex.Officio)

- 12. Dr. A.P.V. Apparao**

**LIST OF SUCCESSIONS**

**PRESIDENT :** Sub-collector / RDO of Narsapur Revenue Division will be the Ex-Officio President.

**VICE-PRESIDENTS & TREASURERS**

01. Sri A. Venkata Rayudu, Vice President & Treasurer	1958-80
02. Dr. C. Satyanarayana Rao, Vice President & Treasurer	1980-83
03. Dr. P. Ramakrishna Rao, Vice President & Treasurer	1983-86
04. Sri S.S.N. Pantulu, Vice President & Treasurer	1986-89
05. Dr. P. Ramakrishna Rao, Vice President & Treasurer	1989-98
06. Sri G.V.K. Rama Rao, Vice President	1998-22
09. Sri Ponnappalli Sri Rama Rao, Vice- President	2022- Till Date
07. Dr. P. Ramakrishna Rao, Treasurer	1998-14
08. Dr. Y. Gopala Krishna Murthy, Treasurer	2014-17
10. Sri Ponnappalli Sri Rama Rao, Treasurer	2018-22
11. Sri Polisetty Sri Raghu Rama Rao, Treasurer	2022 - Till Date

**SECRETARY & CORRESPONDENTS**

01. Sri Y. Narayana Murthy, BA., BL.	1949-58
02. Sri Javvadi Lakshmiah Naidu	1958-61
03. Dr. Kosuri Adhinarayana	1961-62
04. Sri Ch. Reddeppa Dhaveji	1962-71
05. Sri Ch. Lakshmi Narasimha Dhaveji	1971-81
06. Dr. M.S. Sastry, MBBS, DO.	1981-83
07. Dr. C. Satyanarayana Rao, MBBS, FCGPDACu,	1983-Till Date

**SECRETARY & CORRESPONDENTS (on Delegation)**

1. Sri V. Ramanuja Rao,	20-08-2007 to 21-09-2007
2. Sri A. Bapanna,	11-08-2011 to 20-08-2011 25-01-2012 to 05-02-2012
3. Sri Polisetty Sri Raghu Rama Rao	05-11-2018 to 20-12-2018

**CORRESPONDENTS (on Delegation)**

1. Sri V. Ramanuja Rao (for Sri Y.N. College of Education)	16-09-2008 to 04-05-2010
2. Sri A. Bapanna (for Sri Y.N. Degree College)	19-09-2008 to 19-11-2014



**TREASURERS (on Delegation)**

- |  |                          |
|--|--------------------------|
| <b>1. Sri V. Ramanuja Rao</b>          | 23-07-2005 to 28-12-2005 |
| <b>2. Dr. Y. Gopala Krishna Murthy</b> | 15-10-2008 to 10-02-2010 |
|  | 01-01-2011 - 2014        |

**PRINCIPALS**

- |  |                       |
|--|-----------------------|
| <b>01. Sri V. Subba Rao</b> , M.Sc., B.Ed. - Principal                 | 1949-61               |
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- Yoga and Meditation
- Gandhian Philosophy

**Dr. C.S.RAO PG CENTRE,  
SRI Y.N.COLLEGE (A)****Affiliated to Adikavi Nannaya University, Rajamahendravaram**

Sri Y.N. College was elevated to PG level during the year 1989-90, PG Courses are affiliated to Andhra University till 2015-16 and from 2016-17 onwards, Affiliated to the Adikavi Nannaya University, Rajamahendravaram. MBA, MCA Courses are approved by AICTE, New Delhi. Dr. C.S.Rao PG Centre has become Autonomous with effect from 2020-21 academic year. the following courses are offered presently.

<b>MA English</b>	<b>1989-90 (Year of Starting)</b>	
<b>M.B.A</b>	<b>1992-93</b>	<b>"</b>
<b>M.C.A</b>	<b>1993-94</b>	<b>"</b>
<b>M.Sc. Maths</b>	<b>1995-96</b>	<b>"</b>
<b>M.Sc. Organic Chemistry</b>	<b>2011-12</b>	<b>"</b>

**RESEARCH CENTRE**

Adikavi Nannaya University has recognised the PG Department of Management Studies (MBA) as research centre for Ph.D Programmes, guiding the research scholars. Faculty of Department of Management Studies, Dr. N. Chinta Rao, Dr. R. Pardha Saradhi, Dr. Ch.Srinivas and Dr. Gandham Sri Rama Krishna are recognised as Research Guides

## PRIZES & AWARDS

Merit incentives will be awarded in the form of prizes to the Students who stand first and second in each combination/section basing on the marks obtained in semester end examinations.

## ENDOWMENT PRIZES

### 1. Sri S.L. Narasimha Rao Medal

To be awarded to the student who stands First in Mathematics in the Final Year BSc or BA examination and also passed the said examination.

### 2. Sri Toleti Perraju Prize

To be awarded in memory of late T. Perraju to the best Science student of the college studying in the degree class

### 3. Dr V.K. Rao & Smt. Venkata Ratnamma Endowment Prize Rs.1000

To be awarded in the form of Commerce books or cash to a Final year student of B.Com. who secures the highest number of marks in the University examination every year.

### 4. Sri Sistla Seetaramaiah, Seshamma and Suryanarayana Somayajulu Prize

Interest earned on the above endowment prize every year may be given away towards three prizes of equal value for securing the highest marks in the University examination in B.A, B.Com. and B.Sc.

### 5. Smt Ch Sita Mahalakshamma Prize

i) To be awarded to poor Brahmin Girl students who obtain the highest marks in Intermediate, and joined either in B.A, B.Sc. or B.Com. in the College

ii) To be awarded to Brahmin Girl Students who secured the high est marks in Telugu at the First Degree Examination

### 6. Dr T Rama Rao Endowment Prize

To be awarded to the best student in Mathematics in B.Sc.

### 7. Sri Siddhani Narasimha Rao Prize

To be awarded to the best Body Builder, Best Weight Lifter of the Year

### 8. Sri Valluri Mahalakshamma and Sri Narayana Murty Economics Merit Prize

To be awarded to a Final Year B.A. student scoring the highest (above 60%) in the first attempt with Economics Main.

### 9. Hindi Premimandali Prize

**10. Smt. Addanki Padmavathi Narasimha Rao Prize**

For Sanskrit students of the highest marks in 1st and 2<sup>nd</sup> Year Degree Students

**11. Sri Vemuri Rama Govinda Sastry Sanskrit Prize**

Highest marks scored in Sanskrit in Degree courses.

**12. Sri MV Narasimha Rao Endowment Prize Rs.2000/-**

To the student who secures the highest marks in English in First B.A. Final examination.

**13. Smt M Chandramathi Endowment Prize Rs.2000/-**

To the student who gets highest marks in English in Second B.A. Final Examination.

**14. Smt J Mutyamma Endowment Prize Rs.2000/-**

To the student who gets the highest marks in Special English of First B.A. examination

**15. Sri JSB Kanakachalam Endowment Prize Rs.2000/-**

To the Student who gets the highest marks in Special English in Second B.A. examination.

**16. Smt J Rama Lakshmi Endowment Prize Rs.2000/-**

To be awarded to the student who scores the highest number of marks in Sanskrit in First Year B.Sc. and should also pass the whole examination.

**17. Sri AV Acharyulu Endowment Prize Rs.1000/-**

Students who get highest marks in Telugu in Second Year Degree.

**18. Smt P Krishnavenamma Endowment Prize Rs.2000/-**

To the student who stands First in Sanskrit in first year B.A. and should also pass the entire examination.

**19. Sri J Narasimha Rao Endowment Prize Rs.2000/-**

To be awarded to the student who secures the First Rank in Accountancy of 1st Year B.Com. and should also pass the entire examination

**20. Smt Sattaluri Ranganayakamma Prize Rs.5000/-****21. Sri Dasika Surya Prakasa Rao & Smt Dasika Venkata Sitaramamma Endowment Prize Rs.20000/-**

Yearly interest on deposit will be paid to a student who secures maximum marks in Mathematics at the Final Degree examination.

- 22. Sri Paranandi Venkata Lakshmana Rao Endowment Prize Rs.5000/-**  
Yearly interest on deposit will be paid to a student who passes the whole examination and secures maximum marks in Mathematics on aggregate of 2<sup>nd</sup> and 3<sup>rd</sup> year of B.Sc. examination.
- 23. Dr Kalipatnapu Samba Siva Rao Endowment Prize Rs.5000/-**  
Yearly interest on deposit will be paid as scholarship money for any outstanding student who gets highest marks in the Economics in B.Com. Degree examination, and such candidate should necessarily pass B.Com. to qualify for the said scholarship securing not less than 75% in the Final B.Com.
- 24. Nukala Somasundaram(Late) Endowment Prize Rs.5000/-**  
Yearly interest on the deposit will be paid as scholarship money equally to meritorious Brahmin students in Final Year B.Com. (English and Telugu media) who had completed 1st and 2nd year with highest marks at one sitting in our College.
- 25. Late Sri Kolaganti Lakshminarayana and Late Smt Kolaganti Sarswathi Endowment Prize Rs.10000/- sponsored by Kolaganti Ramakrishna, BSNL, Narsapur.**  
Yearly interest on the deposit will be paid as scholarship money to Brahmin student who secured highest marks in 1<sup>st</sup> B.Sc in our College.
- 26. Komanduri Venkata Padmavathi Endowment Prize Rs. 20,000/- sponsored by K.S.V. Raman, K.V.K. Ranganadhan & K.V. Rama Krishna, Narsapur.**  
Yearly interest on the deposit will be distributed among physically handicapped and meritorious students, one from Intermediate, one from Degree (preferably First Year)
- 27. Merit Prize sponsored by Dr. A.B.S. Murty, Ex. Principal**  
A merit prize is constituted by Dr. A.B.S. Murty in the year 1996, the year in which he was conferred with State Best Teacher Award by the Government of Andhra Pradesh. The prize carries a silver medal and a cash award of Rs. 250/- every year being given on Scholars' Day to a student of Final Year BZC student who secures in a single attempt highest marks in the First and Second year examinations.
- 28. Late Smt. Bandaru Sesha Mahalakshmi Endowment Prize Rs. 5,000/-sponsored by her son Dr. B.V. Subba Rao, M.Sc., Ph.D. Retired Reader & Head, Dept. of Mathematics.**

Yearly interest on the deposit will be paid as prize money or a silver medal to a student of Final year B.Sc., who secured highest marks in Mathematics during his / her I & II year examination besides passing the whole group subjects at a time.

**29. Sri P.V.S.S.S.R. Somayajulu, M.Sc., Former Head, Dept. of Mathematics Endowment prize Rs. 5000/-**

Yearly interest on the deposit will be paid to a student of Second B.Sc., (MPC), who secures highest marks in Mathematics besides passing the whole examination in First year B.Sc., (Mathematics Sections). The prize may be given either in the form of a silver medal or in cash.

**30. Late Sri Kovvuri Rami Reddy Memorial Prize**

for the merit student of I B.Com.(E.M.) constituted by Sri Kovvuri Rama Krishna Reddy, Ex-Head of the Department of Commerce.

**31. Late Sri Velagala Narsi Reddy Memorial Prize**

for the merit student of I B.Com.(TM) constituted by Sri Kovvuri Rama Krishna Reddy, Ex- Head of the Department of Commerce.

**32. Late Sri Palanki Satyanarayana Memorial Prize**

for the merit student of II B.Com. (E.M.) constituted by Sri Palanki Gangadhara Rao, Ex. HOD of Commerce.

**33. Late Smt. Palanki Surya Kantham Memorial Prize**

for the merit student of II B.Com.(T.M.) Constituted by constituted by Sri Palanki Gangadhara Rao, Ex. HOD of Commerce.

**36. Late Sri Mukkamala Venkata Chalapathi Rao Memorial Prize constituted by Sri Mukkamala Satyanarayana, Ex. Head of the Department of Commerce and Former Vice Principal. for the merit student of III B.Com.(E.M.)**

**37. Late Smt. Mukkamala Padmavathamma Memorial Prize constituted by Sri Mukkamala Satyanarayana Ex. Head of the Department of Commerce and Former Vice Principal. for the merit student of III B.Com.(T.M.)**

**38. Jayanthi Satyanarana Memorial Prize constituted by Dr. J.V.N. Rao educational consultant and visiting prof. in Structural engineering, Rajahmundry. yearly interest on the deposit Rs.10,000/- will be given to the Best student of III B.Sc. MPC who secured highest marks in I and II year, in the First Attempt.**



**39. Endowment Prize Rs. 10,000/- sponsored by P. Vivek, son of Sri P. Subrahmanyam, M.Sc., Former Principal.**

Yearly interest on the deposit will be paid as prize money or a silver medal to a student of Final year B.Sc., who secured highest marks in Chemistry during his / her I & II year examination besides passing the whole group subjects at a time.

**40. Late Smt. P. V. Ratna Kumari Endowment Prize Rs. 5,005/- sponsored by her son Sri P. Suresh Babu, M.Sc., Former Principal.**

Yearly interest on the deposit will be paid as prize money to a student of First year B.Z.C., who secured highest marks in Botany during his / her I & II semester examinations besides passing the whole group subjects at a time.

**41. Sri Y.N. College Teaching Staff Association deposited Rs. 25,000/- in memory of Late Sri M.J. Manikya Rao, Ex. MLC, Father of Affiliated College Teachers Movement, Andhra Pradesh.**

Yearly interest on the deposit will be distributed among III B.A., B.Com. & B.Sc., Students, who secured highest marks in the II year degree examinations.

**42. Dr. Shaik Suleman deposited Rs. 10,000/- in memory of his father Late Sri Shaik Meera Saheb.**

Yearly interest on the deposit will be distributed among final year students of B.A., B.Com. & B.Sc., Students, who visited Career Guidance & Placement Cell more times / frequently.

**43. Sri G.Venkateswara Rao, Rtd. HOD of Chemistry deposited Rs. 10,000/- in memory of his parents Sri G. Subbarao & Smt. Satyavathi.** Yearly interest on the deposit will be given to II BSc Student who secured highest marks in Chemistry during his / her I & II Sem exams besides passing the whole group subjects at a time.

**44. Sri C.R.B. Dhaveji, Rtd. Vice Principal HOD of Commerce Deposited Rs. 5,000/- in memory of his father, Late Sri C Lakshmi Narasimha Dhaveji.** Yearly interest on the deposit will be given to I B.Com (Comp. App.) student who secured II prize and passing the all subjects at a time.

**45. Endowment Prize Rs. 5,000/- Sponsored by Sri C.R.B. Dhaveji in memory of his mother Late Smt Subba Lakshmi** Yearly interest on the deposit will be given to II B.Com (Comp. App.) student who secured II prize and passing the all subjects at a time.



**46. Department of Commerce Endowment Prize.**

For the merit student of III B.Com. (Comp. App.) Constituted by the present and precedent faculty members in the department of Commerce.

**47. Merit Prize Sponsored by Dr. MVRK Narasimhacharyulu, Ex Principal, Deposited Rs. 10,000/- . Yearly intrest will be given to 2nd BZC Student who secured highest marks in Botany during his / her I & II Sem exams besides passing the whole group subjects at a time.**

**48. Endowment Prize Rs. 25,000/- Sponsored by Smt. T. Bhanumathi in memory of her husband Late Sri T. Siva Vara prasad.** Yearly interest on the deposit will be given to Two Students who secured highest marks in Physics in 1st & 2nd Years besides passing the whole group subjects at a time.

**49. Endowment Prize Rs. 7,500/- Sponsored by Smt. V. Lakshmi in Memory of her parents Late Sri V. Seshagiri Rao & Smt V. Lakshmi** Yearly interest on the deposit will be given to Final Year BZC Student who secured highest marks in the 2nd Year Degree passing the whole group subjects at a time.

## **INCENTIVES TO STUDENTS**

Monetary incentives are given to physically handicapped students and outstanding students in NCC, Games & Sports and Fine Arts etc.

## **SCHOLARSHIPS**

1. State Scholarships from Social Welfare Department
2. National Merit Scholarships - Govt. of India.
3. Political Sufferers Scholarship - Govt. of India.
4. Merit Scholarships - Uttama Vidyarthi Upakara Vethanam (Purely on merit by AP Govt)

## **RULES OF ADMISSION**

Students of II & III Year Degree have to pay their 1st term fee as follows:

1. First 15 days after reopening of College – No fine
2. Next 10 days thereafter with a fine of Rs.10/- per day
3. Next 10 days thereafter with a fine of Rs.100/-
4. Afterwards, names will be struck off from the rolls with due intimation to proper authorities concerned.
5. Candidates for admission in the First Year of the Fourth Year Degree Courses (B.A., B.Com., B.Sc., B.B.A., B.C.A.) must have passed intermediate examination or any other examination recognized by the Adikavi Nannaya University as equivalent to
6. Every applicant shall present himself / herself with the following documents at the time of admission.
  - i) Transfer Certificate, Study Certificate and Conduct Certificate from the institute last attended
  - ii) Pass certificate of the qualifying examination like intermediate or any other equivalent examination as the case may be.
  - iii) Migration Certificate in the case of students seeking admission from other Universities.
7. A candidate who is found to have obtained admission by false representation of any kind will summarily dismissed and the fee paid by him/her will be forfeited.
9. A student admitted at any time during a term must pay the whole fee of the term.
10. A student can leave the institution on an application made to the Principal, duly signed by the Parent/guardian for issue of his transfer certificate.
11. Transfer Certificate shall not be issued until the student pays all outstanding dues to the college besides a prescribed fee for issue of transfer certificate, conduct certificate and study certificate.

12. A student who leaves the college in the course of the academic year even with the permission of the Principal, cannot however claim remission of any part of the fees already paid by him.
13. Not withstanding anything contained in the foregoing regulations, the Principal acting suo-moto can cause the issue of Transfer Certificate in cases where the continuance of the student on the rolls of the college is considered prejudicial to the name, prestige and discipline of the College.

### **RULES OF DISCIPLINE**

1. The Syndicate of Andhra University shall have power to supervise and control the residence and discipline of the students of the University, and subject to the provisions in the code to regulate the conduct of any student in a college or hostel connected with a college or colleges, and to take cognizance of any misconduct in any examination for a Degree, Diploma, title or mark of honour brought to the notice of the Syndicate by the Director of Higher Education or Chief Educational Officer of State or by the responsible authorities of the college or hostel or school concerned or in any case by a member of any one of the University authorities or the Registrar of the University or by the Chairman of Board of Examiners or a Chief Superintendent at any centre of examination and to punish such misconduct at any time by exclusion from any University examination or from any convocation for the purpose of conferring degree either permanently or for a specified period or by cancelling any University examination or by deprivation on any University Scholarship of endowment held by such person or by awarding such penalty as it deems proper.
2. The Syndicate in exercise of the power conferred upon it under the Act and Code, has therefore been pleased to make the following orders of the Syndicate in regard to the students of the University and affiliated colleges.
3. The Principal of the college shall have complete power for the maintenance of discipline of students of the college.
4. The Principal may frame from time to time disciplinary rules of a permanent or temporary character regulating the conduct,

within and without college or hostel precincts of the graduate and under graduate studies on the rolls.

5. On the report of the Principal's or on either authorizations, all such breaches of discipline, as in the opinion of those authorities call for the imposition of justification from examination etc., as punishment will be considered by the Syndicate. The Syndicate will pass there on such order as it deems necessary. This does not prevent Syndicate from taking cognizance of serious breaches of discipline. When brought to its notice by any of the persons mentioned in the section.

(i) Or Suo-moto and awarding rustication etc., punishment.

6. The Principal shall have power to inflict the following punishment in the interest of the students or the institutions concerned fine, loss of attendance, loss of term certificates, suspension, expulsion

7. **a)** The attendance certificate shall be granted in accordance with Section 8(3) of Chapter LX of Vol.II of the Code

**b)** The annual attendance certificate once issued by the Principals of Colleges shall not be cancelled by them but the Syndicate may direct heads of colleges not to admit to an examination or to further courses of studies for a certain period students who are found guilty of serious offence of misconduct after the attendance certificate is issued.

**c)** The Syndicate will not grant permission to combine attendance in the case of expelled students who may be admitted by the Principals during the academic year in which such expulsions are made.

8. The Principal shall place himself in communication where necessary with parents or the guardians of the students who are very backward and do not show improvement or whose attendances is very irregular and conduct unsatisfactory. The name of the students found incorrigible even after the warnings may be removed from the rolls after intimation to the parents or guardians. The order of the Principal on the matter shall be final.

9. In the case of serious indiscipline by students the Principal will, when possible, before taking disciplinary action inform the parents or the guardians of the nature of the acts of indiscipline committed by such students.
10. If a student is expelled from a college, intimation of the facts of expulsion, with a statement of the reasons therefore, shall be given forthwith by the Principal.
  - a) to the parent/guardian of the student, and
  - b) to the Syndicate

The Transfer Certificate of student shall accompany intimation to the Syndicate. The Syndicate on the application of the student or his parent or guardian may after making such enquiry, as it deems proper, deliver the certificate to the student with any necessary endorsement, or withholds it temporarily or permanently.

11. The Principal of the college may prohibit students from attending political or other meetings if he apprehends a breach of peace.
12.
  - a) Students of the college going on strike or in any way guilty of serious indiscipline shall ipsofacto immediately forfeit their scholarship, fee concessions etc.,
  - b) Scholarships, fee concessions etc., thus forfeited shall not ordinarily be restored. If any student has work in office, he should meet the required clerk during the interval time and after 4-00 p.m.

**Students who have any work in office should come to office during lunch break and after 4-00 p.m. on any working day.**

### **RAGGING**

- a) Ragging is prohibited within or outside of any educational institution in the State as per GOMsNo.67, Higher Education (EC) dt.31.08.2002. Whenever with the intention of causing ragging or with the knowledge that he is likely by such act to cause ragging commits or abets ragging shall be punishable as per Andhra Pradesh Prohibition of Ragging Act, 1997 (Act 26 of 1997)

- b) The students convicted of an offence under Sec.4 of Andhra Pradesh Prohibition of Ragging Act 1997 (Act 26 of 1997) and punished with imprisonment for a term shall be dismissed from the educational institution. The student convicted of an offence under Sec.4 of Andhra Pradesh Prohibition of Ragging Act 1997 (Act 26 of 1997) and punished with imprisonment for a term of more than six months shall not be admitted in any of the educational institutions.
- c) Any student dismissed from a college for ragging should be debarred from seeking admission in any other course of study in any college/university located in the State. In case of the students who involved in ragging, there shall be an embossment on his marks, cards and other academic certificates in bold letters which cannot be obliterated that he had indulged in ragged and had conducted himself in a manner unbecoming of the student.
- d) The decision of the Head of the Institution or the person responsible for the management of the educational Institution is final.

<b>CONDUCT</b>
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- 1. Every student shall wear prescribed **uniform**
- 2. Every student ***shall wear identity card*** and shall show the same whenever he is asked to do so within the college premises.
- 3. ***Cell phones are strictly prohibited in the college campus & Class Rooms.***
- 4. All students should "**Stand up**" in the class or inside the campus, when the **Vandemataram song** is played at 9.00 a.m.
- 5. Students are required to observe quiet at all times in the College, make as little noise as possible in moving from one room to another.
- 6. Students are prohibited from moving in verandahs or surrounding classes during working hours.

7. Smoking and cycle riding within the college campus are strictly prohibited.
8. When the teacher enters the class room, the students shall rise and remain standing till they are asked to sit or till the teacher takes his seat.
9. The students shall be gracious and courteous to the members of the staff, and are expected to greet them when they meet them.
10. No pupil shall be allowed to leave the class room without the permission of the teacher or until the class is dismissed.
11. A student entering the class after the roll call shall bring it to the notice of the lecturer at the end of the period. The student shall be marked 'late' or 'present' at the discretion of the lecturer.
12. A student who disturbs a lesson or makes mischief in a class may be expelled from the classes by the lecturer, and the pupil so expelled shall be deemed to be absent for that period. All such cases shall be reported to the Principal.
13. Students who have no class in a particular period shall not disturb other classes at work. They should go either to the library or to the Career guidance and Placement Cell.
14. Failure to answer assignments, irregularity of attendance, misconduct on the part of the pupil entail him/her such disciplinary action as may be deemed fit by the Principal.
15. Every student is required to attend lecture and practical class (including private classes) regularly.

### **RULES OF ATTENDANCE**

1. Students are required to attend punctually at the stated hours of lecture and practical classes.
2. No student will be allowed to enter the classroom after the third bell.
3. Roll call is taken at the beginning of each period to mark the attendance of the students.
4. No student shall absent himself from college without prior permission of the Principal. In cases where absence is due to



unforeseen circumstances, an application for leave must be submitted so as to reach the Principal on that day or the next day after the event.

5. Leave will be granted only on reasonable causes shown but in case of sickness, the production of a medical certificate may be required along with a letter from the parent or guardian.
6. Attendance of the students is compulsory. Students who continuously absent for more than 20 working instructional days without any prior permission or leave on special grounds will not be permitted to attend the classes and the names of such students will be struck off from rolls without any notice. In such cases, students will be permitted into classes on readmission basis at the discretion of the Principal.
7. Students who do not put up **75% of attendance** during the semester are not eligible for admission into the semester end examinations, though they have paid the examination fee.
8. Students should secure 75% of attendance for theory classes and 90% of attendance for practical classes.
9. Those students who do not put up the required percentage of attendance in both theory and practical classes, where applicable, will be detained.
10. Identity cards are compulsory for any student to enter into both theory and practical classes and also during Mid semester and semester end examinations

## EXAMINATIONS AND EVALUATION

Semester system of examination will be followed under Choice Based Credit System (CBCS) according to the guidelines of Andhra Pradesh State Council of Higher Education (APSCHE) and Adikavi Nannaya University (ANUR).

### **Allotment of Marks:**

Two consecutive (one odd + one even) semesters constitute one academic year in the three year degree course. External theory and practical (if applicable) examinations will be held at the end of every semester. There will be internal assessment for all subjects except for foundation courses and practical examinations. The internal

(25marks) and external (75marks) assessment marks are divided in the ratio 25:75. The internal assessment will be carried out by the way of conducting two mid semester theory examinations for 20 marks each (1hr duration) and average of these two examinations will be taken as internal assessment marks out of 20. The remaining five marks will be awarded for student assignments. The total marks for each paper which are having no internal assessment component are 50.

The student must possess a minimum of 75% of attendance in each subject in every semester to be eligible to appear for the semester end examination. The time duration of examination for foundation courses is 2hrs whereas for practical examinations and other theory examinations, it is 3hrs.

### **Rules for passing the subjects/papers:**

The pass minimum for foundation courses and practical examinations is 40% (i.e., 20 out of 50). The pass minimum for the other external examinations which are having internal assessment component is 35%. But, the pass minimum is 40% for each subject on combining both internal and external assessment marks. There is no pass minimum for examinations of internal assessment. According to the proceedings of the Vice-Chancellor, Adikavi Nannaya University, No.ANUR/Conc. In U.G./2015 dated 15/10/2015, the pass percentage for Blind, Deaf and Dumb students in the external examinations is reduced from 35% to 25%.

If a regular final year outgoing student fails (marks of latest attempt only be considered) at the end of third year of his/her study with a requirement of less than or equal to five marks in a single subject/paper of all the 6 semesters he/she will be awarded the deficit of marks for passing and will be declared 'pass' under the facility of moderation to the students.

### **Credits system:**

Credits are allotted for each subject/paper under the guidelines of UGC. The total number of credits for all the three years of the course put together is 134/142 for B.A. & B.Com. / B.A. (H.E.G.) courses and 158 for B.Sc. course. The grand total marks for all the three years of the course put together is 3500/3900 for B.A. & B.Com. / B.A.(H.E.G.) courses and 4300/4700 for B.Sc. (Mathematics Combination)/ (Life

Sciences) courses.

The college offers 10 extra credits to the students to be awarded at the end of the three year degree course. They are as follows:

1. NCC-B Certificate/National Camp Participation – 1 credit
2. NSS Camp participation – 1 credit
3. Blood donation twice – 1 credit
4. Sports/Games at University/State/National/Inter-collegiate participation – 1 credit
5. Cultural activities at University/State/National/Inter-collegiate participation – 1 credit
6. More than 90% attendance in all the three years – 1 credit
7. Project work (other than course work) – 2 credits
8. Certificate course (COP sponsored by UGC/conducted by departments) – 2 credits

### **Grade Points (SGPA and CGPA)**

The student will be awarded grade points and letter grades along with marks for each subject/paper. Allotment of grade points and letter grades will be according to the proceedings of the Vice Chancellor, Adikavi Nannaya University No. ANUR/UGBOS/CBCS/REG/2015 dated 21/09/2015. They are as follows:

<b>Letter grade</b>	<b>Grade point</b>	<b>Range of marks</b>
O (Outstanding)	10	90-100
A+ (Excellent)	9	80-89.99
A (Very Good)	8	70-79.99
B+ (Good)	7	60-69.99
B (Above Average)	6	55-59.99
C (Average)	5	50-54.99
P (Pass)	4	40-49.99
F (Fail)	0	<40
Ab (Absent)	0	—

The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated under UGC guidelines on Adoption of Choice Based Credit System as follows.

- i. The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by the student in all the courses taken by a student and the sum of the number of credits of the courses undergone by a student. i.e.,

$$\text{SGPA } (S_i) = \sum (C_i \times G_i) / \sum C_i$$

Where  $C_i$  is the number of credits of the  $i^{\text{th}}$  course and  $G_i$  is the grade point scored by the student in the  $i^{\text{th}}$  course.

- ii. The CGPA is also calculated in the same manner taking into the account all the courses undergone by a student over all the semesters of the programme. i.e.,

$$\text{CGPA} = \sum (C_i \times S_i) / \sum C_i$$

Where  $S_i$  is the SGPA of the  $i^{\text{th}}$  semester and  $C_i$  is the total number of credits in that semester.

- iii. The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

### General Information:

- ◆ Odd semester end examinations (I, III & V) will be conducted in the months of October and November, whereas, Even semester end examinations (II, IV & VI) will be conducted in the months of March and April of every academic year. Practical examinations will be commenced soon after the completion of theory examinations.
- ◆ Notification for the examination schedule and the payment of examination fee will be given at least one month before the commencement of Semester End Examinations. Students have to pay examination fee for every semester end examination at the college office. They should submit the duly filled in application at the college office immediately after the payment of the examination fee. If not, such students will not get their Hall Tickets and also will not be promoted to the next semester. Students who do not pay the examination fee will not be eligible to continue in to the next semester. The college waives examination fee for regular blind, deaf and dumb students.

- ◆ Results of the semester end examinations will be announced within one month after the completion of theory examinations. The results will be displayed on our college web site 'www.sriyncollege.org.' Students can browse their result under 'Exam Results' icon on the home page. Results can also be browsed through the website 'yncresults.1apps.com'. For any discrepancy and queries in the results contact the controller of examinations.
- ◆ Students can apply for Revaluation or Personal Verification of Answer Script of semester end external examination paper on payment of the prescribed fee within five working days after the announcement of results.
- ◆ Semester End 'Marks cum Grades Memo' will be issued within one month after completion of the process of Revaluation. Students can collect their memos from the college office as and when they are announced to do so.
- ◆ Advanced supplementary Examinations for III, IV, V & VI Semesters (Theory only) will be conducted for the students who have completed their course of study (tentative) every year. A notification for the same will be issued soon after the announcement of Results of II, IV & VI Semester-End Examinations. Students can apply for any number of theory subjects/papers in III, IV, V & VI Semesters. (Practical exams and Project exam are excluded) Results of Advanced Supplementary Examinations may be announced about three weeks after the completion of the last Examination. There will be no Revaluation or Personal Verification of Answer Script for the Advanced Supplementary Examinations.
- ◆ It is resolved in the Academic Council meeting held on 09-09-2022 to discontinue the Advanced Supplementary Examinations with effect from the 2021-22 admitted batch students and to conduct Instant Examinations at the end of final year degree.
- ◆ It is resolved to discontinue "Advanced Supplementary Examinations" and to introduce "Instant Examinations" at the end of the final year for the degree students for any two subjects only when all III, IV, V & VI semesters put together from the 2021-2022 admitted batch onwards

- ◆ The final year regular out going students and supplementary students who pass their three year degree course will be issued the “Provisional Degree Pass Certificate” and “Consolidated Marks cum Grades Memo” within two weeks after the completion of process of Revaluation. They can collect these memos at the Examination Section of the college on submitting a Xerox copy of Transfer certificate issued by the college.
- ◆ The Original Degree Certificate will be issued by the affiliating University. Passed students will be informed to collect them. The college will celebrate ‘Graduation day’ to issue the certificates.
- ◆ Exemption form payment of examination fee for Visually Challenged, Hearing impaired and Orthopaedically Handicapped students (Regular Students).

## PROGRAMME OUTCOMES

After completion of the Programme, the students would be able to acquire

**PO1: Conceptual and In-depth Knowledge:** Students get equipped with the conceptual and in-depth knowledge of the domain subjects.

**PO2: Analysis and Evaluation Techniques:** Students would be able to understand, analyse and evaluate various aspects pragmatically.

**PO3: Decision making and Entrepreneurial Skills:** Students would acquire decision making skills and entrepreneurial abilities.

**PO4: Communication and Soft Skills:** Students would be able to express their thoughts and ideas confidently to impart their knowledge efficiently by making use of the Soft Skills they have learnt.

**PO5: Life Skills:** Students would be able to design appropriate solutions to various problems they may encounter in their personal and professional lives.

**PO6: Usage of ICT Tools:** Students would be able to make use of ICT tools effectively and they would be able to make use of technology to meet the local, regional and national needs.

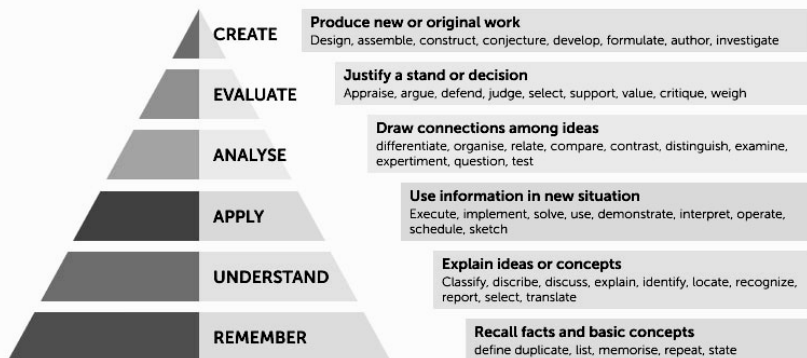
**PO7: Eco-friendly and Environment sustainability practices:** Students would be able to adapt eco-friendly practices for environmental sustainability.

**PO8: Team Spirit:** Student would function effectively as an individual and work with harmony and integrate diverse teams.

**PO9: Employability Skills and Leadership traits:** Student would learn the required Employability Skills and become competent to face the competitive world and can be assured of good careers.

**PO10: Human values and Professional Ethics:** Students would emerge as vibrant, ethical and socially responsible citizens.

## REVISED BLOOM'S TAXONOMY



### ACTION VERBS

REMEMBERING (K1)	UNDERSTANDING (K2)	APPLYING (K3)	ANALYZING (K4)	EVALUATING (K5)	CREATING (K6)
Copy	Associate	Act	Analyze	Appraise	Adapt
Define	Classify	Administer	Advertise	Assess	Arrange
Describe	Convert	Articulate	Compare	Argue	Collaborate
Duplicate	Compare	Apply	Classify	Conclude	Compose
Enumerate	Cite	Calculate	Contrast	Consider	Create
Identify	Describe	Chart	Categorize	Critique	Compile
Label	Discuss	Collect	Conclude	Convince	Construct
List	Demonstrate	Compute	Correlate	Criticize	Devise
Locate	Distinguish	Change	Deduce	Decide	Develop
Match	Explain	Complete	Devise	Debate	Design
Memorize	Estimate	Construct	Diagram	Distinguish	Express
Name	Express	Determine	Dissect	Defend	Facilitate
Omit	Examples	Develop	Differentiate	Discriminate	Formulate
Quote	Generalize	Dramatize	Discriminate	Evaluate	Hypothesize
Recall	Give	Demonstrate	Divide	Editorialize	e
Recite	Group	Employ	Distinguish	Find errors	Invent
Record	Illustrate	Explain	Estimate	Grade	Integrate
Repeat	Indicate	Experiment	Illustrate	Judge	Make
Retell	Infer	Interview	Infer	Justify	Modify
Reproduce	Interpret	Illustrate	Order	Measure	Negotiate
State	Order	Interpret	Organize	Order	Organize
Select	Paraphrase	List	Outline	Persuade	Originate
Tabulate	Predict	Manipulate	Plan	Recommend	Prepare
Tell	Relate	Modify	Question	Rank	Produce
	Restate	Operate	Subdivide	Rate	Plan
	Report	Paint	Survey	Score	Propose
	Represent	Prepare	Separate	Select	Rearrange
	Rewrite	Practice	Test	Support	Rewrite
	Show	Predict		Test	Reorganize
	Select	Produce		Validate	Simulate
	Summarize	Report		Weigh	Structure
	Translate	Relate			Write
	Trace	Solve			
	Transform	Simulate			
		Teach			
		Use			



## **NEW EDUCATIONAL POLICY - 2020**

The A.P. State Council of Higher Education has revised the syllabus of 4 year General UG Honours Programmes to be in effect from 2020-21 under Choice Based Credit System(CBCS).

### **Standard Operating Procedures for the Implementation of 4-Year Honours Degree Programmes**

The National Education Policy (NEP) 2020 recognizes that higher education plays an extremely important role in promoting human as well as societal well-being.

In accordance, the A.P. State Council of Higher Education (APSCHE) has rolled out the Standard Operating Procedures for the 4th year of 4-year UG Degree (Honours) and 4-year UG Degree (Honours with Research).

#### **4-Year Honours Degree Programme- Grapnel with NEP 2020:**

National Education Policy 2020 envisages transformational initiatives like -

- Undergraduate degree programmes of either 3 or 4-year duration, with multiple entry and exit points and re-entry options, with a focus on the chosen Major (one) and Minor (two) as per the choices of the student, with appropriate Certifications such as -
  - ☛ UG Certificate after completing 1-year (2 semesters) of study in the fields of study.
  - ☛ UG Diploma after 2 years (4 semesters) of study.
  - ☛ Bachelor's Degree after a 3-year (6 semesters) programme of study.
  - ☛ 4-year Bachelor Degree (Honours) after eight semesters programme of study.
  - ☛ If the student completes a rigorous research project in their major area of study in the 4th year of a Bachelor Degree (Honours with research)
- The 4-year Bachelor's Degree is considered a preferred option since it would provide the opportunity to experience the full range of holistic and multidisciplinary education in addition to focus on the chosen major as per the choice of the student.

**Metamorphic Initiatives in the 4-Year UG Degree Programmes:**

The 4-year UG Degree programmes is a shift with metamorphic changes from the conventional 3-year degree programme.

The curriculum framework for 4-year UG Degree Programs has the following outstanding features -

- 1) Multidisciplinary in nature with the choice of three subjects in the first three years.
- 2) Flexibility to choose any one of the three subjects in the 4th year of study as major.
- 3) Credit-based courses with well-defined learning outcomes, ensuring outcome-based education.
- 4) Courses on Life Skills (LSCs) with flexibility of choice in choosing the courses.
- 5) Skill Development Courses (SDCs) to acquire multidisciplinary skills. Choice is given to the students to choose the courses in different domains, arts or commerce or science.
- 6) Skill Enhancement Courses (SECs) to ensure skills required for the future world of work in the specific domain areas of study. Flexibility in choosing the courses is given to the students by offering multiple courses.

**Standard Operating Procedure (SOP) for Student Projects:**

The mandatory 10 month internship is done in three phases.

- 1) Introduced Compulsory Community Service Project (6 weeks, 4 credits) during a Summer Term (in the intervening summer vacation between 1st and 2nd years of study) to carry out with the objective of inculcating conscience and compassionate commitment towards the society coupled with a sense of belongingness to the community.
- 2) A short-term internship/apprenticeship/on the job training (6 weeks, 4 credits) with the objectives of integrating theory and practice and to build a record of work experience. It is carried out in the summer term during summer vacation (in the intervening summer vacation between 2nd and 3rd years of study).

**Guidelines**

- ☛ The project assessment is to be conducted for 100 marks.
  - ☛ The projects can be done on weekends or holidays as per APSCH guidelines.
  - ☛ An internal viva shall be conducted by a committee constituted by the Principal of the College.
- 3) A full-semester internship/apprenticeship/on-the-job training (15 weeks, 12 credits) with the objective of acquiring additional skills required for the world of work and to explore career alternatives prior to graduation.

**Guidelines**

- ☛ The project assessment & viva voce is to be conducted for 200 marks.
- ☛ The projects can be done on Semester as per APSCH guidelines.
- ☛ An external viva shall be conducted by a committee constituted by the Principal of the College.

**4th year of the 4-year UG with Honours:**

- a. 4th year shall have two semesters Sem VII and Sem VIII.
- b. Semesters VII and VIII shall have 6 courses each. A total of 12 courses for the 4th year.
- c. Of the 6 Courses in each of Semesters VII and VIII, 5 Courses are Subject specific and 1 course shall mandatorily be OPEN Online Course in any discipline, encouraging trans-disciplinary learning.
- d. Three of the five Subject related courses in Sem VII shall be of higher order knowledge. And two of the five courses in Sem VII shall be skill oriented. Similarly, three of the five courses in Sem VIII shall be of higher order knowledge and two of the five courses in Sem VIII shall be skill oriented. Thus, of the ten subject related courses in 4th year, a student shall study six courses of higher order knowledge and four courses which are skill oriented.

**Eligibility for students to pursue 4th year of 4-year UG Degree with Honours:**

- a. Students shall have passed in all the courses of semester 1 to 6.
- b. Eligible students who pursued the first three years in a college shall automatically be promoted to 4th year of 4-year Degree within the same college, without any new admissions.
- c. A student shall have choice to exit after three years and pursue the 4th year in another college, within the same University jurisdiction, provided vacancies exist in that college or in the 4th year programme offered in the affiliating University.

**4th year of the 4-year UG Honours with Research:**

- a) 4th year shall have two semesters Sem VII and Sem VIII.
- b) For Semester 7, the curricular structure includes 3 common courses on Research Methodologies and 2 discipline specific courses in the 7th semester.
- c) In the 8th Semester, the student has to complete an individual research project in one of the three subjects of his/her study in the first three years.
- d) Five Courses on Research Methodology
- e) Two Open Online Courses
- f) Individual Research Project in Semester 8 for students of Commerce, Arts and Languages. Duration of the Project is 15 weeks. Though the Research Project is completed in the 8th Semester, the work could be initiated in the 7th Semester itself.
- g) Individual Research Project in Semester 8 for students of Science. Duration of the Project is 15 weeks. Though the Research Project is completed in the 8th Semester, the work could be initiated in the 7th Semester itself.

Continuous Internal Evaluation 100 marks (spread across the semester) Semester End External Evaluation shall be conducted at the end of the Semester.

- i. Dissertation 200 marks
- ii. Seminar 100 marks
- iii. Viva voce 100 marks

There shall be a panel of three Examiners for the Semester End External Evaluation, comprising of Faculty Supervisor, one faculty member-internal examiner and one external examiner.

### **Eligibility for students to pursue 4th year of 4-year Honours with Research Degree:**

- a. Students shall secure 75% marks and above in group subjects (excluding languages, LSCs and SDCs).
- b. Students shall pass in all courses in Sem 1 to Sem 6 along with successful completion of mandatory 10-month internship.
- c. A student shall have choice to exit after three years and pursue the 4th year of 4-year Honours with Research Degree in another College, within the same University jurisdiction or in College affiliated to another University, or in the 4th year programme offered in any University, provided vacancies exist in that college/university.

## **NEP-2020 AT A GLANCE**

### **MAJOR**

1. Major Core Courses: The major core courses would provide the opportunity for a student to pursue in-depth study of a particular subject or discipline.

A student of UG Honours Degree has to study 21 course papers with 84 credits in the chosen major.

The eligibility for admission into a Major will be similar to the existing eligibility for a program.

### **Example:**

- ◆ A student of any stream/discipline is eligible for admission into Arts Majors or B.Com or BBA or BCA programs.
- ◆ To choose Mathematics as a major, the student should have studied mathematics in the qualifying examination (Intermediated or +2).
- ◆ To choose Biotechnology as a major, a student should have studied Biology in the qualifying examination.

### **MINOR**

2. Minor Courses: Along with a major, a student has to choose a Minor.

The student can choose a minor cutting across the disciplines or from the allied disciplines.

A student has to study 6 courses in the chosen minor with 24 credits.

**Example:**

- ◆ A student may choose Zoology or Botany or Chemistry or Biotechnology or Biochemistry as a minor if he/she is a student of the biological stream. Similarly, if the student is from the MPC stream, he/she can choose Mathematics or Statistics or Physics or Chemistry as a minor. (OR)
- ◆ A student may choose music as a minor or commerce or an arts subject or any subject as a minor.
- " A student cannot choose the major subject as his/her minor. For ex., if a student chooses Zoology as his/her major, he/she cannot choose the same subject Zoology as minor.
- " Minors could also be chosen from among the courses offered Online and recognized by the affiliating university and/or the APSCHE.

Multidisciplinary Courses: for B.A./B.Com./BBA/BCA Majors

**Semester-1**

A student has to choose any ONE of the following three Courses

1. Principles of Biological Sciences
2. Principles of Chemical Sciences
3. Principles of Physical Sciences

**Semester -3**

A student has to choose any ONE of the following three Courses

1. Basic Mathematics
2. Basic Statistics
3. Introduction to Nano-technology

**Semester -4**

A student has to choose any ONE of the following three Courses

1. Basic Electronics
2. Healthand Hygiene

### 3. Introduction to Geography

Multidisciplinary Courses for B.Sc. Majors

#### **Semester -1**

A student has to choose any ONE of the following three courses

1. Introduction to Social Work
2. Principles of Psychology
3. Indian History

#### **Semester -3**

A student has to choose any ONE of the following three courses

1. Introduction to Public Administration
2. Principles of Management
3. Principles of Accounting

#### **Semester-4**

A student has to choose any ONE of the following three Courses

1. Fundamentals of Economics
2. Indian Philosophy
3. Performing Arts

### **5. Skill Courses:**

- To enhance student employability
- A pool of Skill Courses are offered in Semesters I to IV.
- These Skill Enhancement Courses are generic in nature and not subject- specific.
- A student has to complete 6 such courses, 2 in each of the Semesters I to II and 1 in each of the Semesters III and IV, assigned with 12 credits.
- Subject-specific Skill Enhancement courses with choices are offered in Semester V/VI as two of the four major courses. And two each with options in Semesters VII and VIII in the concerned major.

## **List of Skill Courses**

### **Semester -1**

A student has to choose any TWO of the following four Courses

1. Entrepreneurship Development
2. Leadership Skills
3. Analytical Skills
4. Communication Skills

### **Semester -2**

A student has to choose any TWO of the following four Courses

1. Business Writing
2. Marketing Skills
3. Investment Planning
4. Stock Market Operations
5. Digital Literacy

### **Semester -3**

A student has to choose any ONE of the following three Courses

1. Business Forecasting
2. Project Management
3. Information and Communication Technology
4. Data Analysis

### **Semester -4**

A student has to choose any ONE of the following three Courses

1. Cyber security
2. Digital Marketing
3. Tourism Guidance
4. Design thinking

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**Semester wise revised common framework for****Table - 1: B.A. / B.Com / BBA/ Semester - 1**

S.No	Course	Total Marks	Mid Sem Exam	Sem End Exam	Teaching Hours	Credits
1	First Language English	100	25	75	4	3
2	Second Language (Tel/Hin/Sans.)	100	25	75	4	3
3	Multidisciplinary Course (MC)	50	–	50	2	2
4	Skill Enhancement Course (SEC)	50	–	50	2	2
5	Skill Enhancement Course (SEC)	50	–	50	2	2
6	Major - 1 A	100	25	75	4	4
7	Major - 2 A	100	25	75	4	4
	Total	550	100	450	22	20

**Table-2: B.A. / B.Com / BBA/ --II Semester**

S.No	Course	Total Marks	Mid Sem Exam	Sem End Exam	Teaching Hours	Credits
1	First Language English	100	25	75	4	3
2	Second Language (Tel/Hin/Sans.)	100	25	75	4	3
3	Skill Enhancement Course (SEC)	50	–	50	2	2
4	Skill Enhancement Course (SEC)	50	–	50	2	2
5	Major - 1 B	100	25	75	4	4
6	Major - 2B	100	25	75	4	4
7	Minor- 1A	100	25	75	4	4
	Total	600	125	475	24	22

**Table- 2 (B)**

1	Social Immersion internship/ Community Service Project	2 Months	100 Marks	4 Credits
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**Table-3: B.A. / B.Com / B.B.A SEMESTER - III**

Sno	Course	Total Marks	Mid Sem Exam	Sem End Exam	Teaching Hours	Credits
1	First Language English	100	25	75	4	3
2	Second Language (Tel / Hin / Sans.)	100	25	75	4	3
3	Life Skills - Environmental Education	50	–	50	2	2
4	Life Skills - Analytical Skills	50	–	50	2	2
5	Skill Development Course - Disaster Management	50	–	50	2	2
5	Paper -3A (Core)	100	25	75	5	4
6	Paper -3B (Core)	100	25	75	5	4
7	Paper -3C (Core)	100	25	75	5	4
	Total	650	125	525	29	24

**Table-4 (A) : B.A. / B.Com / B.B.A SEMESTER - IV**

Sno	Course	Total Marks	Mid Sem Exam	Sem End Exam	Teaching Hours	Credits
1	SEC - Paper - 4A	100	25	75	5	4
2	SEC - Paper - 4B	100	25	75	5	4
3	SEC - Paper - 4C	100	25	75	5	4
4	SEC - Paper - 4D	100	25	75	5	4
5	SEC - Paper - 4E	100	25	75	5	4
6	SEC - Paper - 4F	100	25	75	5	4
	Total	600	150	450	30	24

**Table- 4 (B)**

1	Corporate Internship (Projectt Work	2 Months	100 Marks	4 Credits
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**Table-5: B.A. / B.Com / B.B.A SEMESTER - V**

Sno	Course	Total Marks	Mid Sem Exam	Sem End Exam	Teaching Hours	Credits Marks
1	SEC-5A (Group Sub - 1)	100	25	75	5	4
2.	SEC-5B (Group Sub - 2)	100	25	75	5	4
3.	SEC-5C (Group Sub - 3)	100	25	75	5	4
4.	SEC-5D	100	25	75	5	4
5.	SEC-5E	100	25	75	5	4
6.	SEC-5F	100	25	75	5	4
	Total	600	150	450	30	24

\*SEC : Skill Enhancement Courses

**Table- 6 : B.A. / B.Com / B.B.A SEMESTER - VI**

Sno	Course	Total Marks	Credits
1	6 Months on job training Specialization	400	30

**Semester wise revised common framework for  
Table - 7: B.A. (Honours) - VII Semester**

S.No	Course	Total Marks	Mid Sem Exam	Sem End Exam	Teaching Hours	Credits
1	Skill Enhancement Course (SEC)	50	–	50	4	4
2	Skill Enhancement Course (SEC)	50	–	50	4	4
3	IKS - 1A	–	–	–	2	0
4	Major - 1 C	100	25	75	4	4
5	Major - 2 C	100	25	75	4	4
6	Major - 3 C	100	25	75	4	4
7	OOTC - 1A	50	–	50	2	2
Total		600	150	450	24	22

**Table - 8: B.A (Honours) - VIII Semester**

S.No	Course	Total Marks	Mid Sem Exam	Sem End Exam	Teaching Hours	Credits
1	Skill Enhancement Course (SEC)	50	–	50	4	4
2	Skill Enhancement Course (SEC)	50	–	50	4	4
3	IKS - 1A	–	–	–	2	0
4	Major - 1 D	100	25	75	4	4
5	Major - 2 D	100	25	75	4	4
6	Major - 3 D	100	25	75	4	4
7	OOTC - 1A	50	–	50	2	2
Total		600	150	450	24	22

\*OOTC: Open Online Trans-disciplinary

\*IKS: Indian Knowledge Systems

### Semester wise revised common framework for

**Table - 9: B.Sc. (Honours) I Semester**

S.No	Course	Total Marks	Mid Sem Exam	Sem End Exam	Teaching Hours	Credits
1	First Language English	100	25	75	4	3
2	Second Language (Tel / Hin / Sans.)	100	25	75	4	3
3	Multidisciplinary Course (MC)	50	–	50	2	2
4	Skill Enhancement Course (SEC)	50	–	50	2	2
5	Skill Enhancement Course (SEC)	50	–	50	2	2
6	Major - 1A	100	25	75	5	4
7	Major - 2A	100	25	75	5	4
	Total	550	100	450	24	20

**Table-10 : B.Sc. (Honours) Semester - II**

S.No	Course	Total Marks	Mid Sem Exam	Sem End Exam	Teaching Hours	Credits
1	First Language English	100	25	75	4	3
2	Second Language (Tel/Hin/Sans.)	100	25	75	4	3
3	Skill Enhancement Course (SEC)	50	–	50	2	2
4	Skill Enhancement Course (SEC)	50	–	50	2	2
5	Major - 1B	100	25	75	5	4
6	Major - 2B	100	25	75	5	4
7	Minor- 1A	100	25	75	5	4
	Total	600	125	475	24	22

**Table- 10 (B)**

1	Social Immersion internship/ Community Service Project	2 Months	100 Marks	4 Credits
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**B.Sc. Table - 11: B.Sc., SEMESTER - III**

Sno	Course	Total Marks	Mid Sem Exam	Sem End Exam	Teaching Hours	Credits
1	First Language (English)	100	25	75	4	3
2	Second Language (Tel / Hin / Sans.)	100	25	75	4	3
3	Life Skills- Environmental Education	50	--	50	2	2
4	Life Skills - Analytical Skills	50	--	50	2	2
5	Skill Development Course - Disaster Management	50	--	50	2	2
6	Paper-3A (Core)	100	25	75	4	3
7	3A Practical	50	--	50	3	2
8	Paper-3B (Core)	100	25	75	4	3
9	3B Practical	50	--	50	3	2
10	Paper-3C (Core)	100	25	75	4	3
11	3C Practical	50	--	50	3	2
	Total	750	125	625	35	27

**Table - 12 (A) : B.Sc., SEMESTER - IV**

Sno	Course	Total Marks	Mid Sem Exam	Sem End Exam	Teaching Hours	Credits
1	SEC - Paper 4A (Core)	100	25	75	3	3
2	4A Practical	50	-	50	3	2
3	SEC - Paper 4B (Core)	100	25	75	3	3
4	4B Practical	50	-	50	3	2
5	SEC - Paper 4C (Core)	100	25	75	3	3
6	4C Lab Practical	50	-	50	3	2
7	SEC - Paper 4D (Core)	100	25	75	3	3
8	4D Lab Practical	50	-	50	3	2
9	SEC - Paper 4E (Core)	100	25	75	3	3
10	4E Lab Practical	50	-	50	3	2
11	SEC - Paper 4F (Core)	100	25	75	3	3
12	4F Lab Practical	50	-	50	3	2
	Total	900	150	750	36	30

**Table- 12(B)**

1	Corporate Internship (Projectt Work)	2 Months	100 Marks	4 Credits
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**Table- 13 : B.Sc. SEMESTER - V**

Sno	Course	Total Marks	Mid Sem Exam	Sem End Exam	Teaching Hours	Credits
1.	SEC - Paper 5A(Group Sub-3A)	100	25	75	3	3
2.	5A Lab Practical	50	--	50	3	2
3.	SEC - Paper 5B(Group Sub-3A)	100	25	75	3	3
4.	5B Lab Practical	50	--	50	3	2
5.	SEC - Paper 5C(Group Sub-3A)	100	25	75	3	3
6.	5C Lab Practical	50	--	50	3	2
7.	SEC - Paper 5D/Inter-disp	100	25	75	3	3
8.	5D Lab Practical	50	--	50	3	2
9.	SEC - Paper 5E /Inter-disp	100	25	75	3	3
10.	5E Lab Practical	50	--	50	3	2
11	SEC - Paper 5F/Inter-disp	100	25	75	3	3
12.	5F Lab Practical	50	--	50	3	2
	Total	900	150	750	36	30

\*SEC : Skill Enhancement Course

**Table- 14 : B.Sc. SEMESTER - VI**

Sno	Course	Total Marks	Credits
1	6 Months on job training Specialization	400	30

### Semester wise revised common framework for

**Table - 15 : B.Sc. (Honours) Semester - VII**

S.No	Course	Total Marks	Mid Sem Exam	Sem End Exam	Teaching Hours	Credits
1	Skill Enhancement Course (SEC)	50	–	50	5	4
2	Skill Enhancement Course (SEC)	50	–	50	5	4
3	IKS - 1A	–	–	–	2	0
4	Major - 1 C	100	25	75	5	4
5	Major - 2 C	100	25	75	5	4
6	Major - 3 C	100	25	75	5	4
7	OOTC - 1A	50	–	50	2	2
	Total	450	75	375	29	22

**Table - 16: B.Sc. (Honours) - VIII Semester**

S.No	Course	Total Marks	Mid Sem Exam	Sem End Exam	Teaching Hours	Credits
1	Skill Enhancement Course (SEC)	50	–	50	5	4
2	Skill Enhancement Course (SEC)	50	–	50	5	4
3	IKS - 1A	–	–	–	2	0
4	Major - 1 D	100	25	75	5	4
5	Major - 2 D	100	25	75	5	4
6	Major - 3 D	100	25	75	5	4
-	OOTC - 1A	50	–	50	2	2
	Total	450	75	375	29	22

\*OOTC: Open Online Trans-disciplinary

\*IKS: Indian Knowledge Systems



## AMENITIES & FACILITIES

### LIBRARY & READING ROOM

It is necessary for the students to mention their **Admission Number** at all points of time, ie., obtaining books from library, to have information about their attendance, for obtaining TC & CC when they leave the institution and all such other academic dealings with the college.

1. Students wishing to borrow books shall apply to the librarian in the prescribed form. Borrower's tickets shall be issued by the Librarian to eligible students on application. Such tickets shall remain in force till they are cancelled by the Librarian. They are not transferable.
2. Students with borrower's tickets shall be allowed to borrow two books at a time.
3. Borrowers will be eligible to keep books for two weeks from the date of issue. At the end of the period, the books shall be returned to the Library, but they may be reissued to the same student if they are not required by other students.
4. Borrowers failing to return the books in time shall pay a penalty of Re.1.00 per book per day beyond the due date. In the calculation of fine all holidays for the library shall be excluded. Unless the penalty is paid, no book will be issued to the students. In the case of students appearing for examinations, no dues certificate from the librarian is to be produced. Unless the no dues certificate is produced, their Hall Tickets and Transfer Certificates will not be issued.

The Reading Room is open to all members of the institution during office hours on all working days. The UG Library is open from 9.00am to 5.00 p.m on all working days with one hour lunch break. The PG Library is open from 9.00am to 6.00pm on all working days with one hour lunch break.

1. Students are expected to observe strict silence in the reading room
2. Students will be held responsible for any damage done by them in respect of the periodicals or other property of the reading

room and shall have to replace the damaged property or pay value thereof.

3. Current periodicals may be read only in the Reading Room. Back numbers will be lent to students one issue in a week.
4. Popular dailies, periodicals and magazines are supplied to the library and the reading room.

### **BOOK BANK FACILITY**

There is a separate BOOK BANK established with the assistance of the UGC. Books published by the Telugu Academy are available in UGC book bank for issue to the Degree students on long term loan basis. Each student will be given two books at a time. The students can keep the books for a period of one month and the same will be renewed for a further period in case the book is not required by others. Books will be issued to all the Degree students giving preference to the Schedule Caste, Schedule Tribes and economically backward students. Rules pertaining to the general library are also applicable to the books issued from book bank.

### **INFRASTRUCTURE**

- Well equipped Science labs
  - \* Computer Labs \* Chemistry \* Botany
  - \* Physics & Electronics Labs \* Zoology \* Microbiology
  - \* Biotechnology & Geography Labs,
- Separate English Communication lab
- E-Class Rooms
- Spacious and well furnished Class Rooms
  - \* Air conditioned Seminar Hall with Audio Visual Aids
  - \* Auditorium
- Virtual and Digital Class Rooms
- Separate UG & PG Digitalised Library with Internet facility & Reading rooms
- KC-Jawahar Knowledge Centre
- 2 decent Solar Powered Women's Hostels in Campus
- Men's Hostel (Under Construction)



- RO water Purifying Units (Separately for Students & Public)
- Bus Transportation & Canteen

## STUDENT COUNCIL AND STUDENT WELFARE

The students are having facilities for activities like physical education. NCC, NSS, Literary and Fine Arts. Community Service etc.,

**Students Representatives:** Who ever is first in the class on merit basis will be the representative of the class. He will represent matters relating to the said class to the Principal or the staff as the case may be.

**Student Council:** It consists of representatives of all the classes and the staff members of student welfare committee. Principal will be the Chairman. The Coordinator, Student Welfare Committee will be the Convenor. The student council meet at least twice in a year or as and when required to discuss regarding the measures to be taken for the welfare of the students.

**Student Welfare Committee:** The Committee will attend to the amenities and other requirements of the students and guide them regarding curricular, co-curricular and extracurricular activities.

The Principal is the Chairman. The Coordinator, Students welfare Committee, will be the convenor and other staff members to be nominated by the Principal, and five representatives who secure highest total in single sitting in the previous examination will be the members. There shall be at least one lady representative in the committee.

## SUPPORT SERVICES

### PHYSICAL EDUCATION – FACILITIES

The College has facilities like Gymnasium, Ball Badminton, Tennis Court, Volley Ball Court, Basket Ball Court, Multi -gym, Play field for Cricket and other indoor game facilities.

1. It is the purpose of the department to offer instruction in Health and Physical Education and to provide appropriate physical exercise for all the students of the college.

2. The Physical activities of the students will be under the directions of the Physical Director. The funds of the Physical Education Department will be spent in accordance with the decisions of the games committee headed by the Principal
3. All captains for various games and sports will be nominated by the Physical Director with the approval of the Principal. The captains shall be responsible for the behaviour and of the players both at the time of practice as well as at the time of matches.
4. All the Captains of various games and sports will be nominated as members on the Games Committee.
5. Only members are allowed to play tennis, table tennis and shuttle badminton.
6. For the purpose of participation in intercollegiate tournaments, teams possessing necessary standards will be decided by the Physical Director. Players for various games to represent the college shall be chosen by the Physical Director. Teams will not be sent unless the players attend regular practice throughout.
7. Any indiscipline involving insubordination or defiance of constituted authority on the play field is punishable with suspension from the play field and by expulsion from the college in cases of gross misbehavior.
8. Any other rule or information not covered above will be notified from time to time by the Physical Director.

**NCC :** The College has Naval and infantry divisions offering B and C Certificates. It has NCC (Girls wing) also which prepares the girls for certificate examination.

### **Aims**

1. To develop character, friendship, the idea of service and capacity for leadership among the young men and women.
2. To provide service training to young men and women so as to stimulate interest in the defence of our country.
3. To build up a reserve of potential officers to enable the armed forces to expand rapidly in a National Emergency.

### **NSS**

The College has two units of NSS and students are doing useful social work in rural areas.

**Aims**

1. To develop character and the idea of social service among student youth.
2. To train the Young boys and girls in rendering service by sramadan to the uneducated, illiterate and backward village communities.
3. To involve the students in community development programmes like sanitation, adult education and eradication of diseases etc.
4. To make the young students realize the dignity of labour.

**COMMUNITY SERVICE CENTRE**

As part of outreach programme, the College has adopted Ponnappalli , Kotavaddapalem and Nandamuri Colony, the slum areas predominant with fishermen community, where our college organize literacy and health awareness programmes with due support to school going children by providing books and clothes etc. Also our college conducts programmes on health awareness, sanitation, pollution, Immunization, family welfare and Aids awareness and organize medical relief camps.

**SWAYAM KRUSHI : Vocational training centre for school dropouts and poor and needy women** . It is situated in our college premises, where vocational training like tailoring, embroidery, basket making and handicrafts (from waste material) is given for needy women and school dropouts.

At times of natural calamities like floods, cyclones Tsunami and fire accidents, the staff and students collectively attend and work for the rehabilitation of the victims. College provides shelter and relief material to the victims. The college management used to distribute rice, clothes, blankets to the needy people during natural calamities.

**YOGA AND MEDITATION CENTRE**

A centre for Health and Yoga is provided in the college campus for the benefit of students. A free certificate course on "Yoga & Meditation" is provided to all the students. This centre is conducting fro 4-6 batches yearly of 15 days duration and distributing certificates to trained students.

**WOMEN EMPOWERMENT CELL**

A separate cell is constituted to take care of specific needs of

women. The cell is monitored by a woman staff member as coordinator. The responsibilities of the cell are as follows:

1. To deal with problems faced by girl students in the college.
2. To look after the facilities in girls waiting room and amenities of girl students in the campus.
3. Celebrate important days like international Women's Day, Mother's Day and Mother Theresa's Birthday etc.
4. To arrange guest lectures on woman empowerment.
5. Seminars and workshops relating to various problems and aspects of women is being conducted in the campus.
6. Vocational training is given for destitute women and school dropouts.

### **HRD CENTRE - Skill Development and Placement Cell**

A separate career guidance cell is functioning in the college. To provide career guidance and information regarding career opportunities from time to time by the staff and professionals on career guidance, personality development etc. Information gathered from media and internet regarding career opportunities are also displayed. Faculty members from various departments also participate in career counselling for the benefit of students.

The placement cell assists students in planning their career and facilitates their entry into jobs which suit their aptitude. It serves as a channel of communication between students and organizations seeking employment. The institute makes necessary arrangements for organizations to recruit students through campus interviews.

### **INNOVATION & ENTREPRENEURSHIP DEVELOPMENT CENTRE**

The Innovation and Entrepreneurship Development Centre (IEDC), established on October 11th, 2019 was inaugurated by Prof. P. Suresh Varma, Hon'ble Vice Chancellor, Adikavi Nannaya University, Rajamahendravaram. The significance of entrepreneurship education in colleges has become widely recognized in recent times.

It creates an entrepreneurial mindset in students. Students will meet a wide range of entrepreneurs to generate new ideas and devise new solutions. It inspires some students to become entrepreneurs,

"job creators rather than job seekers". The Centre provides the training, expertise, mentorship, support and connections that IED Centre students to become effective young entrepreneurs. The College management is requested to motivate the students to become young entrepreneurs by taking active part in skill development. The governments are ready to give financial support to new startups. The Centre is started with the vision of "Creating an entrepreneurial mindset in students", and with the Mission of "Transforming the students into successful young entrepreneurs".

### **SOFT SKILLS AND COMMUNICATION SKILLS**

We are giving training for all the first year degree students in Communication Skills. For the 2nd and 3rd year degree students as a part of training for competitive examinations. We are giving training in Soft Skills, Analytical Skills and General Knowledge by experts in relevant fields.

### **JAWAHAR KNOWLEDGE CENTRE (JKC)**

College has JKC to impart soft skills to students so as to enable them to secure employment in software, pharma, chemical & other reputed companies / industries. If a student registers once, an identity card is issued which is valid for three years.

### **GANDHIAN STUDIES CENTRE**

Gandhian Studies Centre was sanctioned by the U.G.C., New Delhi during 2006 - 2007 under X plan and renewed in XI plan for 5 more years i.e., from 2008 to 2013, and recently for the renewal in XII plan for 5 more years i.e. from 2013 to 2017. Ours is the first Private Aided Affiliated College having the unique opportunity in Andhra Pradesh. It is a prestigious centre of our college with a view to perpetuate the ideology and philosophy of Mahatma Gandhi. The objective of the centre is to promote, organize and undertake the study of life and thought of Mahatma Gandhi and for study and dissemination of Gandhian thought, to promote activities both for the younger generation and for the more matured Gandhian activists and workers, and to translate the same into social life for the benefit of the Nation. We are extensively working for the said cause by organizing seminars, conferences, work shops, photo exhibitions, Orientation Programmes, Guest Lectures, Certificate Courses on Gandhian ideology etc.

## **LITERARY & FINE ARTS ASSOCIATION**

Quiz, Debates and Elocution competitions will be conducted periodically by Literary Wing. Competitions in Fine Arts like Music, Dance and other Theatre Arts are conducted regularly to encourage the students to exhibit their talents in fine arts.

## **IQAC**

Internal Quality Assurance Cell is constituted as per NAAC norms. This cell periodically assesses and ensures quality in academic programmes. It holds periodical meetings to enhance the quality in education.

## **GRIEVANCE REDRESSAL CELL**

Separate cells are constituted for redressal of grievances of staff and students. Each cell consists of members who meet periodically for the purpose and attend to the Grievances.

## **MAGAZINE**

Sri YN College Magazine is published under the auspices of the college and subject to its control. The primary aim of the magazine is to promote literary self-expression among the students and to provide a chronicle of the leading events in the life of the Institution. Articles on subjects of academic interest, short stories, poems etc. are solicited. Contribution from members of the staff and from former students of the college are welcome.

## **FIRST-AID CENTRE**

This centre provides first-aid to the students who may require primary care, advise and counseling during the college hours and refer if need be.

## **ACADEMIC COUNCIL**

The council will consists of the Principal and all the heads of departments of the college, The Principal will be the Ex-officio President of the council. The Council acts as an advisory body to the Principal on matters relating to discipline and course of instruction etc.



## **STUDENTS' CONDUCT – A JUDGEMENT**

A Division Bench of the Kerala High Court on Monday upheld the rights of the college managements to prohibit political activities on college campuses and forbid students from organizing or attending meetings other than the official ones.

The Bench, comprising Justice KS Radhakrishnan and Justice K Padmanabhan Nair, upheld the management right to ban politics on campuses while dismissing an appeal filed by Sajan Francis. SFI area committee member and second year BA student of the St. Thomas College, Pala, against a Single Judge's order. The petitioner had challenged the action of the principal in disallowing him to write the examination provisionally on grounds of shortage of attendance and ignoring the directive of the Controller of Examinations. Mahatma Gandhi University, to permit him to write the examination.

The court declared that "it is open to the educational institutions to prohibit political activities within the college compuses and for bid students from organizing or attending meeting other than the official ones within the college campus and such a restriction would not violate Article 19(1)(a) (freedom of speech and expression) or (C) (freedom to form associations or unions) of the Constitution of India".

Upholding the guidelines of the General Discipline framed by the St.Thomas College management banning political activities on the campus. The judges expressed the hope that the State Government would come out with appropriate regulatory measures for Government educational Institutions "as was done in this case by the St. Thomas College". Such measures would achieve the purposes sought to be achieved by the Kerala Government Servants Conduct Rules 1960 as well as Conduct Rules laid down for subordinate staff of the educational institutions run by the Government and the affiliated colleges (ban on employees indulging in political activities)

The Bench while referring to the earlier High Court verdict banning political activities on School campuses, pointed out that the court had directed the Government to issue appropriate regulatory measures for the functioning of the colleges and other higher

secondary schools, “but no such regulatory measures have been laid down by the State so far”.

The court observed that the guideline laid down by the college management was “not designed to prohibit any of the fundamental right, “but only a reasonable restriction confined to college campus and the code of conduct cannot be flouted in the name of any other freedom”.

Once students were admitted to an educational institution, they were bound by the code of conduct laid down by the educational institutions through the prospectus or college calendar and “it is implicit that they should observe the code of conduct necessary for the proper administration and management of the institution”.

The Judges pointed out that the restrictions were ‘designed to promote discipline in the educational institution so that the objectives of the educational institution can be achieved and wisdom of laying down those restrictions cannot be challenged after getting admitted to the educational institution.

As the right to admission was not absolute, regulatory measures could be laid down for ensuring educational standards and maintaining excellence in education.

The Bench observed that for giving effect to the objectives for which the educational institution was established either by minority community or by the majority community, they could lay down their own rules and regulations governing the teachers, non-teaching staff as well as students. They could also lay down their own code of conduct to uphold their constitutional rights. It was in the exercise of those rights that they had laid down a code of conduct for maintaining discipline and orderly administration. **(Source: The Hindu, 27.05.2003)**

**ACADEMIC CALENDAR 2023-2024**

<b>ODD Semesters</b>	<b>DETAILS</b>	<b>1 Year / II Year III Year / IV Year</b>
1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup> & 7 <sup>th</sup> Semesters	I sem - Commencement of the Class work	18-08-2023
	III, V, VII Sem-Commencement of the Class work	20-09-2023
	1st Internal Exams	13-11-2023 to 16-11-2023
	Last Instruction Day	05-01-2024
	2nd Internal Exams	08-01-2024 to 11-01-2024
	Commencement of Sem-End Theory Exams	18-01-2024 to 07-02-2024
	Practical Exams	08-02-2024 to 26-02-2024
<b>EVEN Semesters</b>	<b>DETAILS</b>	<b>1 Year / II Year / III Year / IV Year</b>
2 <sup>nd</sup> , 4 <sup>th</sup> , 6 <sup>th</sup> & 8 <sup>th</sup> Semesters	Commencement of the Class work	01-03-2024
	1st Internal Exams	27-04-2024 to 02-05-2024
	Summer Vacation	20-05-2024 to 07-06-2024
	Last Instruction Day	12-07-2024
	2nd Internal Exams	15-07-2024 to 19-07-2024
	Commencement of Sem-End Exams	22-07-2024 to 09-08-2024
	Practical Exams	12-08-2024 to 30-08-2024

**AUGUST 2023**

Date	Day		Instructional days		No.of working days
			II, III & IV Year	I Year	
1	TUE				
2	WED				
3	THU				
4	FRI				
5	SAT				
6	<b>SUN</b>	<b>SUNDAY</b>			
7	MON				
8	TUE				
9	WED				
10	THU				
11	FRI				
12	SAT	<b>SECOND SATURDAY</b>			
13	<b>SUN</b>	<b>SUNDAY</b>			
14	MON				
15	TUE	<b>INDENPENDANCE DAY</b>			
16	WED				
17	THU				
18	FRI	<b>Commencement of 1 Sem. Classes</b>		1	1
19	SAT			2	2
20	<b>SUN</b>	<b>SUNDAY</b>		---	---
21	MON			3	3
22	TUE			4	4
23	WED			5	5
24	THU			6	6
25	FRI			7	7
26	SAT			8	8
27	<b>SUN</b>	<b>SUNDAY</b>		---	---
28	MON			9	9
29	TUE			10	10
30	WED			11	11
31	THU			12	12

**SEPTEMBER, 2023**

Date	Day		Instructional days		No.of working days
			II, III & IV Year	I Year	
1	FRI			13	13
2	SAT			14	14
3	<b>SUN</b>	<b>SUNDAY</b>		--	--
4	MON			15	15
5	TUE			16	16
6	WED	<b>SRI KRISHNA JANMAASTAMI</b>		---	---
7	THU			17	17
8	FRI			18	18
9	SAT	<b>SECOND SATURDAY</b>		---	---
10	<b>SUN</b>	<b>SUNDAY</b>		---	---
11	MON			19	19
12	TUE			20	20
13	WED			21	21
14	THU			22	22
15	FRI			23	23
16	SAT			24	24
17	<b>SUN</b>	<b>SUNDAY</b>		---	---
18	MON	<b>VINAYAKA CHAVITHI</b>		---	---
19	TUE			25	25
20	WED	<b>Commencement of III, V, VII Sem.</b>	1	26	26
21	THU		2	27	27
22	FRI		3	28	28
23	SAT		4	29	29
24	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
25	MON		5	30	30
26	TUE		6	31	31
27	WED		7	32	32
28	THU	<b>MEELAD - UN - NABI</b>	---	---	---
29	FRI		8	33	33
30	SAT		9	34	34

**OCTOBER, 2023**

Date	Day		Instructional days		No.of working days
			II & III Year	I Year	
1	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
2	MON	<b>GANDHI JAYANTHI</b>	---	---	---
3	TUE		10	35	35
4	WED		11	36	36
5	THU		12	37	37
6	FRI		13	38	38
7	SAT		14	39	39
8	<b>SUN</b>	<b>SUNDAY</b>	--	---	---
9	MON		15	40	40
10	TUE		16	41	41
11	WED		17	42	42
12	THU		18	43	43
13	FRI		19	44	44
14	SAT	<b>SECOND SATURDAY</b>	---	---	---
15	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
16	MON		20	45	45
17	TUE		21	46	46
18	WED		22	47	47
19	THU		23	48	48
20	FRI		24	49	49
21	SAT		25	50	50
22	<b>SUN</b>	<b>SUNDAY / DURGASTAMI</b>	---	---	---
23	MON	<b>MAHARNAVAMI</b>	---	---	---
24	TUE	<b>VIJAYA DASAMI</b>	---	---	---
25	WED		26	51	51
26	THU		27	52	52
27	FRI		28	53	53
28	SAT		29	54	54
29	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
30	MON		30	55	55
31	TUE		31	56	56

**NOVEMBER, 2023**

Date	Day		Instructional days		No.of working days
			II & III Year	I Year	
1	WED		32	57	57
2	THU		33	58	58
3	FRI		34	59	59
4	SAT		35	60	60
5	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
6	MON		36	61	61
7	TUE		37	62	62
8	WED		38	63	63
9	THU		39	64	64
10	FRI		40	65	65
11	SAT	<b>SECOND SATURDAY</b>	---	---	---
12	<b>SUN</b>	<b>SUNDAY / DEEPAVALI</b>	---	---	---
13	MON	<b>1ST MID EXAMS OF I, III, V &amp; VII SEMESTERS</b>	---	---	66
14	TUE	" " "	---	---	67
15	WED	" " "	---	---	68
16	THU	" " "	---	---	69
17	FRI		41	66	70
18	SAT		42	67	71
19	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
20	MON		43	68	72
21	TUE		44	69	73
22	WED		45	70	74
23	THU		46	71	75
24	FRI		47	72	76
25	SAT		48	73	77
26	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
27	MON		49	74	78
28	TUE		50	75	79
29	WED		51	76	80
30	THU		52	77	81

**DECEMBER, 2023**

Date	Day		Instructional days		No.of working days
			II & III Year	I Year	
1	FRI		53	78	82
2	SAT		54	79	83
3	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
4	MON		55	80	84
5	TUE		56	81	85
6	WED		57	82	86
7	THU		58	83	87
8	FRI		59	84	88
9	SAT	<b>SECOND SATURDAY</b>	---	---	---
10	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
11	MON		60	85	89
12	TUE		61	86	90
13	WED		62	87	91
14	THU		63	88	92
15	FRI		64	89	93
16	SAT		65	90	94
17	<b>SUN</b>	<b>SUNDAY</b>	---	--	---
18	MON		66	91	95
19	TUE		67	92	96
20	WED		68	93	97
21	THU		69	94	98
22	FRI		70	95	99
23	SAT		71	96	100
24	<b>SUN</b>	<b>SUNDAY / CHRISTMAS EVE</b>	---	---	---
25	MON	<b>CHRISTMAS</b>	---	---	---
26	TUE		72	97	101
27	WED		73	98	102
28	THU		74	99	103
29	FRI		75	100	104
30	SAT		76	101	105
31	<b>SUN</b>	<b>SUNDAY</b>	---	---	---



**JANUARY, 2024**

Date	Day		Instructional days		No. of working days
			II & III Year	I Year	
1	MON	<b>NEW YEAR</b>	---	---	---
2	TUE		77	102	106
3	WED		78	103	107
4	THU		79	104	108
5	FRI		80	105	109
6	SAT		81	106	110
7	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
8	MON	<b>2ND MID EXAMS OF I, III, V &amp; VII SEMESTERS</b>	---	---	111
9	TUE	" " "	---	---	112
10	WED	" " "	---	---	113
11	THU	" " "	---	---	114
12	FRI		---	---	115
13	SAT	<b>SECOND SATURDAY</b>	---	---	---
14	<b>SUN</b>	<b>SUNDAY \ BHOGI</b>	---	---	---
15	MON	<b>SANKRANTHI</b>	---	---	---
16	TUE	<b>KANUMA</b>	---	---	---
17	WED	<b>MUKKANUMA</b>	---	---	---
18	THU	<b>I, III, V &amp; VII SEM END THEORY EXAMS</b>	---	---	116
19	FRI	" " "	---	---	117
20	SAT	" " "	---	---	118
21	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
22	MON	<b>I, III, V &amp; VII SEM END THEORY EXAMS</b>	---	---	119
23	TUE	" " "	---	---	120
24	WED	" " "	---	---	121
25	THU	" " "	---	---	122
26	FRI	<b>REPUBLIC DAY</b>	---	---	---
27	SAT	<b>I, III, V &amp; VII SEM END THEORY EXAMS</b>	---	---	123
28	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
29	MON	<b>I, III, V &amp; VII SEM END THEORY EXAMS</b>	---	---	124
30	TUE	" " "	---	---	125
31	WED	" " "	---	---	126

**FEBRUARY 2024**

Date	Day		Instructional days		No.of working days
			II & III Year	I Year	
1	THU	I, III, V & VII SEM END THEORY EXAMS	---	---	127
2	FRI	" " "	---	---	128
3	SAT	" " "	---	---	129
4	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
5	MON	I, III, V & VII SEM END THEORY EXAMS	---	---	130
6	TUE	" " "	---	---	131
7	WED	" " "	---	---	132
8	THU	I, III, V & VII SEM END PRACTICAL EXAMS	---	---	133
9	FRI	" " "	---	---	134
10	SAT	<b>SECOND SATURDAY</b>	---	---	---
11	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
12	MON	I, III, V & VII SEM END PRACTICAL EXAMS	---	---	135
13	TUE	" " "	---	---	136
14	WED	" " "	---	---	137
15	THU	" " "	---	---	138
16	FRI	" " "	---	---	139
17	SAT	" " "	---	---	140
18	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
19	MON	I, III, V & VII SEM END PRACTICAL EXAMS	---	---	141
20	TUE	" " "	---	---	142
21	WED	" " "	---	---	143
22	THU	" " "	---	---	144
23	FRI	" " "	---	---	145
24	SAT	" " "	---	---	146
25	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
26	MON	I, III, V & VII SEM END PRACTICAL EXAMS	---	---	147
27	TUE		---	---	148
28	WED		---	---	149
29	THU		---	---	150

**MARCH, 2024**

Date	Day		Instructional days		No.of working days
			II & III Year	I Year	
1	FRI	Commencement of II,IV, VI & VIII Sem. Classes	82	107	151
2	SAT		83	108	152
3	SUN	SUNDAY	--	--	---
4	MON		84	109	153
5	TUE		85	110	154
6	WED		86	111	155
7	THU		87	112	156
8	FRI	MAHA SIVA RATRI	---	--	---
9	SAT	SECOND SATURDAY	---	--	---
10	SUN	SUNDAY	---	--	---
11	MON		88	113	157
12	TUE		89	114	158
13	WED		90	115	159
14	THU		91	116	160
15	FRI		92	117	161
16	SAT		93	118	162
17	SUN	SUNDAY	---	---	---
18	MON		94	119	163
19	TUE		95	120	164
20	WED		96	121	165
21	THU		97	122	166
22	FRI		98	123	167
23	SAT		99	124	168
24	SUN	SUNDAY	---	---	---
25	MON	HOLY	---	---	---
26	TUE		100	125	169
27	WED		101	126	170
28	THU		102	127	171
29	FRI	GOOD FRIDAY	---	---	---
30	SAT		103	128	172
31	SUN	SUNDAY	---	---	---

**APRIL, 2024**

Date	Day		Instructional days		No.of working days
			II & III Year	I Year	
1	MON		104	129	173
2	TUE		105	130	174
3	WED		106	131	175
4	THU		107	132	176
5	FRI	<b>BABU JAGAJEEVANRAM JAYANTHI</b>	---	---	---
6	SAT		108	133	177
7	<b>SUN</b>	<b>SUNDAY -</b>	---	---	---
8	MON		109	134	178
9	TUE	<b>UGADI</b>	---	---	---
10	WED	<b>RAMJAN</b>	---	---	---
11	THU		110	135	179
12	FRI		111	136	180
13	SAT	<b>SECOND SATURDAY</b>	---	---	---
14	<b>SUN</b>	<b>SUNDAY / Dr. B.R. AMBEDKAR JAYANTHI</b>	---	---	---
15	MON		112	137	181
16	TUE		113	138	182
17	WED	<b>SRIRAMA NAVAMI</b>	---	---	---
18	THU		114	139	183
19	FRI		115	140	184
20	SAT		116	141	185
21	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
22	MON		117	142	186
23	TUE		118	143	187
24	WED		119	144	188
25	THU		120	145	189
26	FRI		121	146	190
27	SAT	<b>1ST MID EXAMS OF II,IV, VI &amp; VIII Sem</b>	---	---	191
28	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
29	MON	<b>1ST MID EXAMS OF II,IV, VI &amp; VIII Sem</b>	---	---	192
30	TUE	" " "	---	---	193

**MAY, 2024**

Date	Day		Instructional days		No.of working days
			II & III Year	I Year	
1	WED	<b>MAY DAY</b>	---	---	---
2	THU	<b>1ST MID EXAMS OF II,IV, VI &amp; VIII Sem</b>	---	---	194
3	FRI		122	147	195
4	SAT		123	148	196
5	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
6	MON		124	149	197
7	TUE		125	150	198
8	WED		126	151	199
9	THU		127	152	200
10	FRI		128	153	201
11	SAT	<b>SECOND SATURDAY</b>	---	---	---
12	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
13	MON		129	154	202
14	TUE		130	155	203
15	WED		131	156	204
16	THU		132	157	205
17	FRI		133	158	206
18	SAT		134	159	207
19	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
20	MON		135	160	208
21	TUE		136	161	209
22	WED		137	162	210
23	THU		138	163	211
24	FRI		139	164	212
25	SAT		140	165	213
26	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
27	MON		141	166	214
28	TUE		142	167	215
29	WED		143	168	216
30	THU		144	169	217
31	FIR		145	170	218

**JUNE 2024**

Date	Day		Instructional days		No.of working days
			II & III Year	I Year	
1	SAT		146	171	219
2	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
3	MON		147	172	220
4	TUE		148	173	221
5	WED		149	174	222
6	THU		150	175	223
7	FRI		151	176	224
8	SAT	<b>SECOND SATURDAY</b>	---	---	---
9	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
10	MON		152	177	225
11	TUE		153	178	226
12	WED		154	179	227
13	THU		155	180	228
14	FRI		156	181	229
15	SAT		157	182	230
16	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
17	MON		158	183	231
18	TUE		159	184	232
19	WED		160	185	233
20	THU		161	186	234
21	FRI		162	187	235
22	SAT		163	188	236
23	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
24	MON	<b>BAKRID</b>	---	---	---
25	TUE		164	189	237
26	WED		165	190	238
27	THU		166	191	239
28	FRI		167	192	240
29	SAT		168	193	241
30	<b>SUN</b>	<b>SUNDAY</b>	---	---	---

**JULY, 2024**

Date	Day		Instructional days		No.of working days
			II & III Year	I Year	
1	MON		169	194	242
2	TUE		170	195	243
3	WED		171	196	244
4	THU		172	197	245
5	FRI		173	198	246
6	SAT		174	199	247
7	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
8	MON		175	200	248
9	TUE		176	201	249
10	WED		177	202	250
11	THU		178	203	251
12	FRI		179	204	252
13	SAT	<b>SECOND SATURDAY</b>	---	---	---
14	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
15	MON	<b>II, IV, VI &amp; VIII Sem - 2nd Mid Exams</b>	---	---	253
16	TUE	" " "	---	---	254
17	WED	<b>MOHARAM</b>	---	---	---
18	THU	<b>II, IV, VI &amp; VIII Sem - 2nd Mid Exams</b>	---	---	255
19	FRI	" " "	---	---	256
20	SAT	" " "	---	---	257
21	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
22	MON	<b>II, IV, VI &amp; VIII Sem End Theory Exams</b>	---	---	258
23	TUE	" " "	---	---	259
24	WED	" " "	---	---	260
25	THU	" " "	---	---	261
26	FRI	" " "	---	---	262
27	SAT	" " "	---	---	263
28	<b>SUN</b>	<b>SUNDAY</b>	---	---	---
29	MON	<b>II, IV, VI &amp; VIII Sem End Theory Exams</b>	---	---	264
30	TUE	" " "	---	---	265
31	WED	" " "	---	---	266

**AUGUST, 2024**

Date	Day		Instructional days		No.of working days
			II & III Year	I Year	
1	THU	<b>II, IV, VI &amp; VIII Sem End Theory Exams</b>	--	--	267
2	FRI	" " "	--	--	268
3	SAT	" " "	--	--	269
4	<b>SUN</b>	<b>SUNDAY</b>	--	--	---
5	MON	<b>II, IV, VI &amp; VIII Sem End Theory Exams</b>	--	--	270
6	TUE	" " "	--	--	271
7	WED	" " "	--	--	272
8	THU	" " "	--	--	273
9	FRI	" " "	--	--	274
10	SAT	<b>SECOND SATURDAY</b>	--	--	---
11	<b>SUN</b>	<b>SUNDAY</b>	--	--	---
12	MON	<b>II, IV, VI &amp; VIII Sem End Practical Exams</b>	--	--	275
13	TUE	" " "	--	--	276
14	WED	" " "	--	--	277
15	THU	<b>INDEPENDENCE DAY</b>	--	--	---
16	FRI	<b>II, IV, VI &amp; VIII Sem End Practical Exams</b>	--	--	278
17	SAT	" " "	--	--	279
18	<b>SUN</b>	<b>SUNDAY</b>	--	--	---
19	MON	<b>II, IV, VI &amp; VIII Sem End Practical Exams</b>	--	--	280
20	TUE	" " "	--	--	281
21	WED	" " "	--	--	282
22	THU	" " "	--	--	283
23	FRI	" " "	--	--	284
24	SAT	" " "	--	--	285
25	<b>SUN</b>	<b>SUNDAY</b>	--	--	---
26	MON	<b>SRI KRISHNA ASTAMI</b>	--	--	---
27	TUE	<b>II, IV, VI &amp; VIII Sem End Practical Exams</b>	--	--	286
28	WED	" " "	--	--	287
29	THU	" " "	--	--	288
30	FRI	" " "	--	--	289
31	SAT	" " "	--	--	290





### ***Important Days***

<b>Important Events</b>	<b>Days</b>	<b>Organizing Dept.</b>
• World Environment Day	5 <sup>th</sup> June	NSS Units
• World Blood Donors Day	14 <sup>th</sup> June	NCC
• International Day of Yoga	21 <sup>st</sup> June	Yoga Centre
• World Population Day	11 <sup>th</sup> July	Economics Dept.
• Teachers' Day	5 <sup>th</sup> Sept.	College Mgt.
• International Literacy Day	8 <sup>th</sup> Sept.	NSS Units
• World Suicide Prevention Day	10 <sup>th</sup> Sept.	Nursing Dept.
• World Ozone Layer Protection Day	16 <sup>th</sup> Sept.	Geography Dept.
• NSS Day	24 <sup>th</sup> Sept.	NSS Units
• Gurram Jashuva Jayathi	28 <sup>th</sup> Sept.	Telugu Dept.
• International Teachers Day	5 <sup>th</sup> Oct.	College Mgt.
• Dr. APJ Abdul Kalam Birthday (International Students Day)	15 <sup>th</sup> Oct.	NSS Units
• UNO Day	24 <sup>th</sup> Oct.	Gandhian Studies Centre
• National Integration Day	31 <sup>st</sup> Oct.	NSS Units
• National Educational Day	11 <sup>th</sup> Nov.	Economics Dept.
• Library Weekly Celebrations	14 <sup>th</sup> Nov.	Library (UG)
• World AIDS Day	1 <sup>st</sup> Dec.	Nursing Dept.
• Navy Day	4 <sup>th</sup> Dec.	NCC
• Human Rights Day	10 <sup>th</sup> Dec.	Political Science Dept.
• Prof. Srinivasa Ramanujan Birthday	22 Dec.	Maths Dept.
• National Youth Day	12 <sup>nd</sup> Jan.	NSS Units
• Voters Day	25 <sup>th</sup> Jan.	NSS Units
• Science Day	28 <sup>th</sup> Feb.	All Science Depts.
• Women's Day	08 <sup>th</sup> March	Women Empowerment Cell
• World Health Day	7 <sup>th</sup> April	Nursing Dept.
• World Earth Day	22 <sup>nd</sup> April	Geography Dept.

**LIST OF HOLIDAYS - 2023 - 2024**

Bakrid	26-06-2023
Moharam	30-07-2023
Independence Day	15-08-2023
Sri Krishnanstami	06-09-2023
VinayakaChavithi	18-09-2023
Milad-un-nabi	28-09-2023
Gandhi Jayanthi	02-10-2023
Dassera Holidays	22-10-2023 To 24-10-2023
Diwali	12-11-2023
Christmas Holidays	25-12-2023
New Year Day	01-01-2024
Pongal Holidays	14-01-2024 To 17-1-2024
Republic Day	26-01-2024
MahaSivarathri	08-03-2024
Holy	25-03-2024
Good Friday	29-03-2024
BabuJagjeevana Ram Jayanthi	05-04-2024
Ugadi	09-04-2024
Ramjan	10-04-2024
Dr. B.R. AmbedkarJayanthi	14-04-2024
Sri Rama Navami	17-04-2024
May Day	01-05-2024
Bakrid	24-06-2024
Moharam	17-07-2024
Independence Day	15-08-2024
Sri Krishnanstami	26-08-2024
Note: Subject to change as per Govt. Notification.	

## ప్రియమైన విద్యార్థులారా

విద్యార్థులైన మీరందరూ సహజంగా తెలివైనవారు, మంచి జ్ఞాపకశక్తి ఉంటుంది. మీలో తగినంత శక్తి, సామర్థ్యం, సృజనాత్మకత ఉంటుంది. వయస్సు రీత్యా ఉత్సాహానికి కొదవ ఉండదు. మీలో అంతర్గతంగా ఉన్న ఈ సద్గుణాలను సద్వినియోగపరచుకొని ప్రయత్నిస్తే మంచి భవిష్యత్తును ఏర్పరచుకోగలరు.

### ప్రస్తుత పోటీ ప్రపంచంలో దీటుగా నిలబడాలంటే

- ◆ విద్యతో పాటు విజ్ఞానాన్ని భవిష్యత్తులో కావలసిన నైపుణ్యాల (Skills)ను పెంపొందించుకోవాలి.
  - ◆ మంచి నడవడికను అలవర్చుకోవాలి.
  - ◆ మనోధైర్యం కలిగి ఉండాలి.
  - ◆ మిమ్మల్ని మీరు మెరుగుపరచుకోవాలి.
  - ◆ మీ వ్యక్తిత్వవికాసాన్ని పెంపొందించుకోవాలి.
- వ్యక్తిత్వం అనగా వ్యక్తి యొక్క ప్రవర్తనా నియమావళి, మంచి అలవాట్లు అలవరచుకోవడం, విజ్ఞానాన్ని, నైపుణ్యాన్ని, సంస్కారాన్ని పెంపొందించుకోవడం వ్యక్తిత్వ వికాసానికి మూలం.
- ◆ కార్యసాధనకు పట్టుదలతో కృషిచేయాలి.
- లక్ష్యం :** నిర్దిష్టమైన లక్ష్యాన్ని ఏర్పరచుకోవాలి. స్వయం కృషితో, పట్టుదలతో మీ లక్ష్యాన్ని సాధించాలి.

**కష్టపలి - కృషితో నాస్తి దుర్భిక్షం**

**HARD WORK IS THE SECRET OF SUCCESS**

ఉన్నతాశయంతో మంచి లక్ష్యముతో ముందుకుసాగు అనుకున్నది సాధించే వరకు విశ్రమించకు విజయం నీదే.

**Arise - Awake - Stop not  
till you reach your goal**

- Swamy Vivekananda

## వ్యక్తిత్వ వికాసం

### (బంగారు భవితకు మార్గదర్శకాలు)

**వినయం - విధేయత :** తల్లిదండ్రులను, గురువులను, పెద్దలను గౌరవించవలెను. వారిపట్ల వినయ, విధేయతలు కలిగిఉండాలి.

**సత్తవర్తన :** మంచి ఆలోచనలను, మంచి నడవడిక, మంచి అలవాట్లు కలిగి ఉండాలి. చెడు అలవాట్లకు, చెడు సహవాసాలకు దూరంగా ఉండాలి. క్రమశిక్షణతో మెలగాలి. ధర్మమార్గాన్ని అనుసరించాలి..

**మధుర భాషణం :** వాక్కుతోనే కీర్తి, వాక్కుతోనే విజయం లభిస్తుంది. మీ మాటతీరు మీ భవిష్యత్తు నిర్దేశిస్తుంది. మాటలో మర్యాద, మన్నన విజయాన్ని చేకూరుస్తాయి. మానవునికి సంస్కారవంతమైన మాటే నిజమైన అలంకారం. మంచిగా, మృదువుగా, మధురంగా పలికే మాట సర్వజనాభిమానాన్ని పొందేలా చేస్తాయి.

ఎవరినీ విమర్శించరాదు. దానివలన ఏవిధమైన ప్రయోజనం ఉండదు. నష్టమే కలుగుతుంది. నోరు మంచిది అయితే ఊరు మంచిది అవుతుంది.

**అందరితో సత్సంబంధాలు :** సహ విద్యార్థులతో, బంధుమిత్రులతో సమాజంలో అందరితో స్నేహం, సత్సంబంధాలు కలిగిఉండాలి. అందరితో గౌరవంగా, మర్యాదగా మాట్లాడాలి. అందరితో ఎంత మంచిగా ఉంటే అంత మేలు జరుగుతుంది. ఎల్లప్పుడు చిరునవ్వుతో ఉండాలి. చిరునవ్వు నీలో ఆకర్షణను పెంచుతుంది.

ఇతరుల తప్పులను ఎంచరాదు. నీ తప్పులను, లోపాలను నీవు సరిదిద్దుకోవాలి. నిన్ను నీవు మెరుగుపరచుకోవాలి.

**సానుకూల స్వభావం :** సానుకూల స్వభావం (Positive thinking) కలిగి ఉండాలి. జాలి, దయాగుణం, సేవాభావం కలిగిఉండాలి. ఇవి ఆరోగ్యకరం. ఈర్ష్య ద్వేషం ఉండరాదు, కోపం, అహం పనికిరాదు. ఇవి అనారోగ్యకరం.

**సమయాపాలన :** సమయం అత్యంత విలువైనది. సమయాన్ని సద్వినియోగం చేసుకోవాలి. తగిన సమయాన్ని చదువుకు, నైపుణ్యాభివృద్ధికి ఉపయోగించుకోవాలి. సమయాన్ని టి.వి, సెల్ ఫోన్లతో ఇతరత్రా వృథా చేయరాదు. సమయాన్ని వృథా చేసుకొనేవారు బద్ధకస్తులు, విజయాలను అందుకోలేరు.

**లక్ష్యము - స్వయంకృషి :** మంచి లక్ష్యము కలిగి ఉండాలి. లక్ష్య సాధనకు పట్టుదలతో కృషి చేయాలి.

**దైవ ప్రార్థన :** ప్రతిరోజు ఉదయమే దైవప్రార్థన చేయవలెను. ప్రార్థన ద్వారా మానసిక ప్రశాంతత, మనోధైర్యం, ఆత్మవిశ్వాసం మరియు కార్యసిద్ధి లభించును.

## విద్య - విజ్ఞానం - నైపుణ్యం

మీరు ఎంత బాగా చదివితే మీ భవిష్యత్తు అంతా బాగాఉంటుంది. విద్యతో పాటు విజ్ఞానం చదువుతో పాటు సంస్కారం పెంపొందించుకోవాలి.

తరగతులను తప్పనిసరిగా హాజరుకావాలి. పాఠ్యాంశాలను శ్రద్ధగా వినాలి. శ్రద్ధగా చదువుకోవాలి. చదువు మీద ఏకాగ్రత ఉండాలి.

చదువుకు కావలసిన ప్రాథమిక నైపుణ్యములు (Fundamental Skills of Education)

- **Listening Skills:** వినడం అంటే నేర్చుకోవడం, శ్రద్ధగా వినాలి..
- **Writing Skills :** స్పష్టంగా బాగా వ్రాయగలగాలి.
- **Reading Skills :** బాగా చదువగలగాలి.
- **Speaking Skills :** బాగా మాట్లాడగలగాలి.
- **SKILL - నైపుణ్యం :** వివిధ రంగాలలో మీ నైపుణ్యాన్ని పెంచుకోవాలి. Computer Skills, Communication Skills (భావవ్యక్తీకరణ నైపుణ్యం) మరియు మీరు ఎంచుకున్న రంగంలో నైపుణ్యం పెంపొందించుకోవాలి.
- **COMMUNICATION SKILLS :** మాతృభాష తెలుగులో, జాతీయ భాష హిందీలో, అంతర్జాతీయ భాష ఇంగ్లీషులో కమ్యూనికేషన్ స్కిల్స్ పెంపొందించుకోవాలి.
- **HOBBY :** తీరిక సమయాలలో మరియు వేసవి సెలవులలో ఏదో ఒక స్కిల్ లేదా హబీని పెంపొందించుకోవడం మంచిది. జనరల్ నాలెడ్జ్ (General Knowledge), కంప్యూటర్ స్కిల్స్, రీడింగ్, డ్రాయింగ్, మ్యూజిక్, సింగింగ్, డాన్స్ వగైరా. ఇవి మీ భవిష్యత్తులో ఎంతగానో ఉపయోగపడతాయి.
- **ఉద్యోగార్హతలు :** మీరు ఎంచుకున్న రంగంలో విజ్ఞానం, నైపుణ్యాన్ని పెంపొందించుకోవాలి. భావవ్యక్తీకరణ పెంపొందించుకోవాలి. మరియు జనరల్ నాలెడ్జ్, Analytical Skills, Interview Skills మొ॥వి. పెంపొందించుకోవాలి. మనోధైర్యం కలిగి ఉండాలి.
- **ఆటపాటలు :** సాయంసమయాన కొంత సమయం ఆటపాటలతో ఆనందంగా గడపాలి.
- **లక్ష్యం :** మంచి లక్ష్యం ఏర్పరచుకోవాలి. దృఢ సంకల్పంతో, ఆత్మవిశ్వాసంతో స్వయం కృషితో అనుకొన్న లక్ష్యాన్ని సాధించగలరు. ఉన్నత శిఖరాలను అధిరోహించగలరు.

నీవు సర్వశక్తి సంపన్నుడవు... నీవు దేనినైనా సాధించగలవు....

- స్వామి వివేకానంద

## మధుర భాషణం

**మాటతోనే కీర్తి...! మాటతోనే విజయం...!**

**మాట మృదువుగా మధురంగా ఉండాలి.**

మాటలో మంచి, మర్యాద, మన్నన విజయాన్ని చేకూరుస్తాయి. మాట తీరు మంచిదైతే కీర్తినిస్తుంది. మాట అపసవ్యంగా ఉంటే అపకీర్తినిస్తుంది. నీ మాటతీరు నీ వ్యక్తిత్వాన్ని తెలియజేస్తుంది. నీ భవిష్యత్తుని నిర్దేశిస్తుంది. **‘నోరు మంచిదైతే - ఊరు మంచిది అవుతుంది’** అంటారు. మానవునికి సంస్కారవంతమైన మాటే నిజమైన అలంకారం. మంచి మాటలు చెప్పేవారు, లౌక్యంగా మాట్లాడేవారు, ఇతరులను నొప్పించనివారు ఘనులు. మంచి మాటలతో ఇతరులను ఆకర్షించుకో గలిగినవారు విజేయులు.

ప్రియంగా, మంచిగా, మృదువుగా పలికేమాట మంత్రంలా పనిచేస్తుంది. హితమైన మాటలు సర్వజనాభిమానాన్ని పొందేలా చేస్తాయి. మాట కలిపితే శత్రువు మిత్రుడౌతాడు. మాటలలోని సంస్కారం మనిషిని ఉన్నతంగా నిలుపుతుంది.

మాట అత్యంత విలువైనది. మానవుని జీవితంలో మాట చాలా ప్రధానమైనది. కాబట్టి మాట జాగ్రత్తగా మాట్లాడాలి. మాట మృదువుగా, మధురంగా ఉండాలి. పెద్దలయందు గౌరవ మర్యాదలతో, సహచరులయందు సహృద్యవంతో, పిన్నలయందు ఆప్యాయతతో మాట్లాడాలి. ఎల్లప్పుడూ చిరునవ్వుతో ఉండాలి. చిరునవ్వు నీలో ఆకర్షణ పెంచుతుంది.

ఎవ్వరిని విమర్శించరాదు. దాని వలన ప్రయోజనం లేకపోగా నష్టాన్ని కలిగిస్తుంది. కోపంలో, ఉద్వేగంలో పలికే పరుషవాక్యాలు మనకి నష్టాన్ని కలిగిస్తాయి. అహం పనికిరాదు. అణకువ అందరినీ దగ్గర చేస్తుంది - అహంకారం అందరినీ దూరం చేస్తుంది.

మాటే అన్నింటికీ మూలం. భగవంతుడు ఇచ్చిన వరం. మానవులకు లభ్యమయ్యే సంపదలన్నీ మాటచేతనే కలుగుచున్నవి. మానవుని బంధములన్నీ మాటచేతనే సంభవించుచున్నవి. మానవ సంబంధాలలో మాటలే కీలకపాత్ర పోషిస్తాయి. మంచి మాటలతో సమాజంలో అందరితో తత్సంబంధాలు పెంపొందించుకోవాలి. మధురముగా మాట్లాడేవారికి సర్వత్రా గౌరవ మర్యాదలు లభిస్తాయి.

**వాగ్ధాటి :** భావ వ్యక్తీకరణ నైపుణ్యాన్ని పెంపొందించుకోవాలి. మంచి వాగ్ధాటి కలవారు, మంచి వక్తలు అందరినీ ఆకర్షించుకోగలరు. ప్రపంచాన్నే జయించగలరు. తమ సంభాషణలో మంచి సామెతలు జోడించేవారు, హాస్యాక్రంగా మాట్లాడేవారు అందరి మన్ననలు పొందగలరు.

## సమయ పాలన - Time Management

సమయాన్ని ఎలా ఖర్చుపెడుతున్నారన్న విషయం మీదే మీ జీవితం ఆధారపడి ఉంటుంది.  
"సమయాన్ని సద్వినియోగం చేసుకొనేవారు విజయాలకు దగ్గరలో ఉంటారు. సమయాన్ని  
వృధా చేసుకొనేవారికి (బద్ధకస్తులకు) విజయం దూరంగా ఉంటుంది".

Your Success depends upon how you manage,  
plan and invest your time.

సమయం అత్యంత విలువైనది. గడిచిన సమయం మరలా తిరిగిరాదు. విలువైన సమయాన్ని వృధాచేయరాదు. తగిన సమయాన్ని విజ్ఞాన (Knowledge) సముపార్జనకు మరియు వివిధ రంగాలలో నైపుణ్యం (Skills) పెంపొందించుకోవడానికి సరియైన రీతిలో వినియోగించుకోవాలి. సమయానికి గొప్ప, పేద భేదం లేదు. అందరికీ సమానం.

- \* ప్రతి రోజు ఉదయం, సాయంకాలం తగిన సమయం చదువుకి కేటాయించాలి.
- \* విద్యార్థిని, విద్యార్థులు ఉదయం 5 గంటలకు లేచి కొంత సమయం చదువుకోవాలి. ప్రాతఃకాల సమయమునందు మనసు ప్రశాంతముగా (Mind Freshగా) ఉంటుంది.
- \* చదువుకొనే సమయంలో టి.వి. చూడరాదు. టి.వి., నెట్, మొబైల్ మొదలగువాటితో విలువైన సమయాన్ని వృధా చేయరాదు.
- \* Cell Phone తో సమయం వృధా చేయరాదు. Cell Phone అత్యవసరమునకు మాత్రమే వాడాలి.
- \* మీ విలువైన సమయాన్ని మరియు శక్తిని అనవసరమయిన విషయాలకు వృధా చేయరాదు.
- \* ఉదయం సూర్యోదయానికి ముందే నిద్రలేవాలి. సమయపాలన కలిగి ఉండాలి. సమయానికి ఆహారం తీసుకోవాలి. సకాలంలో నిద్రపోవాలి.

"If money is lost, we can earn it again  
if time is lost, we can never get it back"

"Time is one of the most precious resources,  
manage it wisely"

# స్వచ్ఛ భారత్

## పారిశుధ్యం - ఆవశ్యకత

⇒ పారిశుధ్య లోపం - అనారోగ్యానికి మూలం : మన ఇంటిని, ఇంటి పరిసరాలను ఎల్లప్పుడూ శుభ్రంగా ఉంచుకోవాలి. వ్యర్థ పదార్థాలను ఎక్కడపడితే అక్కడ వేయరాదు. వాటికి నిర్దేశించిన ప్రాంతాలలో మాత్రమే వేయాలి. మల మూత్ర విసర్జనకు బహిర్భూమికి వెళ్ళే అలవాట్లు మానుకోవాలి. లేనట్లయితే మన పరిసరాలు అపరిశుభ్రంగా మారి అనేక అంటువ్యాధులు వ్యాపిస్తాయి.

⇒ పారిశుధ్యం ఆరోగ్యకరం, ఆహ్లాదకరం. ఇంట, బయట, విద్యాలయాలలో అన్ని ప్రదేశాలలో పరిశుభ్రతను పాటించాలి. పారిశుధ్యలోపం వలన అనేక వ్యాధులు వస్తున్నాయి. అనారోగ్యం అధిక వ్యయప్రయాసలకు దారితీస్తుంది.

⇒ నీటి కాలుష్యం వలన అనేక వ్యాధులు వస్తున్నాయి. పంటకాలువలను, మంచినీటి కాలువలను పరిశుభ్రంగా ఉంచుకోవాలి. చెరువుల ప్రక్కన, కాల్వల ప్రక్కన చెత్త వేయరాదు. వాటివలన త్రాగునీరు కలుషితమై అనేక ఉదరకోశ వ్యాధులు వస్తున్నాయి. ఒక అంతర్జాతీయ సర్వే ప్రకారం భారత్ నీటి నాణ్యతలో అట్టడుగున ఉంది.

⇒ ప్లాస్టిక్ సంచుల వాడకం పర్యావరణానికి అత్యంత ప్రమాదకరం. ఆరోగ్యానికి హానికరం.

వాతావరణంలోకి మనం విడుదలచేసే వ్యర్థ పదార్థాలలో చాలావరకు నేలలో కలిసిపోయి, నేలలోని సూక్ష్మజీవులు ప్రభావం వలన అవి విచ్ఛిన్నమై నేలలో కలిసిపోతాయి. కానీ కొన్ని వ్యర్థపదార్థాలు ప్లాస్టిక్ సంచులు అలా విచ్ఛిన్నం కాకుండా వందల ఏళ్ళ తరబడి నేలలోనే ఉండిపోయి వాతావరణానికి తీవ్ర హాని కలుగజేస్తున్నాయి. వాతావరణ కాలుష్యాన్ని కలుగజేస్తున్నాయి. భూగర్భజలాలు తగ్గిపోతాయి. ఈ ప్లాస్టిక్ సంచుల వాడకం పర్యావరణానికి ప్రమాదకరం మరియు ఆరోగ్యానికి హానికరం. పశువులు వాటిని తిని అనారోగ్యానికి గురవుతున్నాయి. ప్లాస్టిక్ సంచుల వాడకం ప్రతీ ఒక్కరూ నిషేధించాలి.

**కుటుంబ సంక్షేమం :** తల్లి ఆరోగ్యం, పిల్లల భవిష్యత్తు మరియు దేశ సౌభాగ్యం కొరకు ప్రతి ఒక్కరూ కుటుంబ నియంత్రణ పాటించాలి. ఒకరు లేక ఇద్దరు పిల్లలు చాలు. చిన్న కుటుంబమే చింతలు లేని కుటుంబం. జనాభా పెరుగుదల వలన దేశంలో నీటి కొరత, ఆహార కొరత, వాతావరణ కాలుష్యం, నిరుద్యోగం మొదలైన అనేక సమస్యలు ఉత్పన్నమవుతున్నాయి.

**ఎయిడ్స్ :** ఇది ప్రాణాంతకమైనది. యావత్ కుటుంబానికి వినాశనకారి. క్షణికావేశానికిలోనై ప్రాణాల మీదకు తెచ్చుకోకండి.



## పర్యావరణ పరిరక్షణ

**పర్యావరణాన్ని పరిరక్షించండి. భూమాతను రక్షించండి.** ప్రకృతిని ఆరాధించాలి.

పర్యావరణాన్ని కాపాడాలి. చెట్లు నాటి పెంచాలి, వాతావరణ కాలుష్యం, నీటి కాలుష్యంలన అనేక వ్యాధులు వస్తున్నాయి. వాటి నివారణకు ప్రతి ఒక్కరు తోడ్పడాలి. జనాభా పెరుగుదల, జనావసరం వలన అడవులు హరించుకుపోయాయి. చెట్లు కొట్టివేస్తున్నారు. అందువలన వాతావరణంలో వేడిమి విపరీతంగా పెరిగి (గ్లోబల్ వార్మింగ్) అనేక అనర్థాలకు దారితీస్తుంది. భూగర్భ జలాలు తగ్గిపోతున్నాయి. అనావృష్టి లేదా అకాల వర్షాలు పడుతున్నాయి. తరచు భయంకరమైన ప్రకృతి వైపరీత్యాలు చూస్తున్నాము. వాతావరణ కాలుష్య నివారణకు ప్రతి ఒక్కరు చెట్లునాటి పెంచాలి.

**చెట్లను పెంచడం వలన ప్రయోజనాలు :**

చెట్లను పెంచడం వలన వాతావరణంలోని కార్బన్ డైఆక్సైడ్ ను పీల్చుకుని జీవనానికి అవసరమైన ఆక్సిజన్ను అందిస్తాయి. పచ్చదనం, ఆకర్షణీయమైన పుష్పాలు, ఫలాలు, ఆహారధాన్యాలు మరియు ఓషధులనందిస్తాయి. ఎండవేళల్లో చెట్లు చల్లదానాన్ని ఇస్తాయి. చెట్ల వలన వర్షపాతం పెరుగుతుంది. అనగా సకాలంలో వర్షాలు కురుస్తాయి. పక్షులు, చిన్న చిన్న జంతువులు, క్రిమికీటికాదులు, చిన్న మొక్కలు మొ॥న వాటికి ఆశ్రయం లభిస్తుంది. వాతావరణ కాలుష్యం అరికట్టబడుతుంది. జీవనానికి కావలసిన కలప, వంట చెరుకు లభిస్తుంది. వాతావరణంలోని తేమ క్రమబద్ధీకరించ బడుతుంది. మట్టిని కోల్పోవడం అరికట్టబడి, నేల సంరక్షించ బడుతుంది. వరదల నివారణకు తోడ్పడుతాయి తీవ్ర గాలుల నుండి రక్షణ కలుగుతుంది.

ఈ చెట్ల వేళ్ల వలన భూగర్భ జలాల్లోని ప్రమాదకరమైన కాలుష్యాలు తోలగించ బడతాయి. వృక్షాల వల్ల చుట్టూ ఉన్న గాలి పరిశుభ్రమవుతుంది. ధ్వని కాలుష్యం తగ్గుతుంది. హైవేస్ లో కాంతి తీక్షణత తగ్గించబడుతుంది. చెట్లను “సహజమైన ఎయిర్ కండిషనర్లు”గా పేర్కొంటారు ఇవి చుట్టూ ఉండే గాలిని చల్లబర్చడమే గాకుండా వాతావరణాన్ని ఆహ్లాదకరంగా మారుస్తాయి.

**“వృక్షే రక్షతి - రక్షితః” “వృక్షాలను పెంచి రక్షించు. అవి మనల్ని రక్షిస్తాయి”**

## PERSONALITY DEVELOPMENT FOR STUDENTS

***In order to excel in the studies and life, the students have to do the following :***

- Seek good education and training.
- Respect your parents, teachers and elders.
- Concentrate on the studies.
- Develop skills like : Computer skills, Communication skills etc.
- Develop hard working nature.
- Discipline is most important, Cultivate self discipline
- Develop good friends and inculcate good habits.  
Keep away from bad habits.
- Develop self confidence.
- Establish an aim for future and work with strong determination to achieve it.
- Don't waste your time by indulging in gossiping with friends and for unnecessary things
- Avoid watching TV during the study time.
- Spend some time, about an hour every day in the evening, to relax and energise by playing sports and games or by practicing fine arts.

*Time is precious. Hence it should be properly utilized for studies and for acquiring knowledge and skills.*

### PERSONAL DATA

Name & Address			
			Phone
Admn No.	Class & Section	Roll No.	Blood Group

# జాతీయ గీతము

జన గణ మన అధినాయక జయహే

భారత భాగ్య విధాత

పంజాబసింధు గుజరాత్ మరాఠ

ద్రావిడ ఉత్కల వంగ

వింధ్య హిమాచల యమునా గంగా

ఉచ్చల జలధి తరంగ

తవ శుభ నామే జాగే

తవ శుభ ఆశిష మాగే

గాహే తవ జయ గాథ

జన గణ మంగళ దాయక జయహే

భారత భాగ్య విధాత

జయ హే... జయ హే... జయ హే

జయ జయ జయ... జయ హే

రవీంద్రనాథ్ ఠాగూర్

**SAITEJA PRINTERS**

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TIME TABLE							
Days	Zero Hrs.	1	2	3	4	5	6
Mon							
Tue							
Wed							
Thu							
Fri							
Sat							