



SRI Y. N. COLLEGE (AUTONOMOUS)

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SHORT TERM INTERNSHIP

A REPORT ON

MEDICAL CODING.



SUBMITTED BY

Name : T. Karlyla Bhavana

Course : B.Sc Zoology

Year : 2025

Regd. No. 12347012

Under the Guidance of

Mentor Name : K. SSUN Lakshmi mam.

Designation : Lecturer.



ANDHRA PRADESH STATE COUNCIL OF
HIGHER EDUCATION
(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR SHORT-TERM INTERNSHIP

Name of the Student : Tadi. Kalya Bhavana.

Name of the College: Sri Y.N College(A⁺) Narasapur.

Registration Number: 12347012.

Period of Internship: 2 Months From: 07/05/2025 To: 07/07/2025.

Name & Address of the Intern Organization

T.B.N Soft Ware Solutions & Consultancy.

K. Yenugupalli(V), P. Gannavaram(M), Konaseema Dist.

ADIKAVI NANNAYA.

University

Year - 2025.

An Internship Report on

MEDICAL CODING.

(Title of the Internship)

Submitted in accordance with the requirement for the degree of

Bsc Zoology - Honours.

Under the Faculty Guideship of

K. SSIVN LAKSHMI Madam.

(Name of the Faculty Guide)

Department of

Zoology ; Sri yal College(A)

(Name of the College)

Submitted by:

T. Karlyu Bhailana.

(Name of the Student)

Reg.No: 12344012.

Department of Zoology.

Sri yal College(A), Narsapur.

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete 2 months (180 hours) of short-term internship either physically or virtually.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

Internal Evaluation for Short Term Internship (On-site/Virtual)

Objectives:

- To integrate theory and practice.
- To learn to appreciate work and its function towards the future.
- To develop work habits and attitudes necessary for job success.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.

Assessment Model:

- There shall only be internal evaluation.
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 100 marks.
- The number of credits assigned is 4. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings shall be:
 - Activity Log 25 marks
 - Internship Evaluation 50marks
 - Oral Presentation 25 marks
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration the individual student's involvement in the assigned work.
- While evaluating the student's Activity Log, the following shall be considered –
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.

- b. Real Time Technical Skills acquired.
- c. Managerial Skills acquired.
- d. Improvement of Communication Skills.
- e. Team Dynamics
- f. Technological Developments recorded.

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Student's Declaration

1. T. Kailya Bhavana a student of Sri y.n.l College(A)
Program, Reg. No. 12347012 of the Department of Zoology.

College do hereby declare that I have completed the mandatory internship from 04/05/25 to 04/07/25 in T.B.N SSCC (Name of the intern organization) under the Faculty Guideship of K.SSUN Lakshmi mam.

_____ (Name of the Faculty Guide), Department of
Zoology. _____, Sri Ynt College(A).

(Name of the College)

T. Kalya Bhavani
(Signature and Date)

College Certification

This is to certify that T. Kalya Bhavana (Name of the student) Reg. No. 12347012 has completed his/her Internship in _____ (Name of the Intern Organization) on T.B.N Software Solutions & Consultancy Medical Coding (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of Bsc. Zoology Honours in the Department of Zoology (Name of the College). Sri YN College (A).

This is accepted for evaluation.

11/11/25
Head of the Department 16.7.25

Dr. P.Y.V. SATYANARAYANA
READER & HEAD
Department of Zoology
Sri Y. N. College (A)
NARSAPUR-534 275, W.G.D.

KND
Faculty Guide

Ch. Kameswari
Principal
PRINCIPAL
Sri Y.N. College (Autonomous)
NAAC Accredited 'A+' Grade College
(4th Cycle)
NARSAPUR-534275, W.G.D., (A.P.)

Value by 1. T. Saritha 18/7/25
2. KND 18/7/25

Certificate from Intern Organization

This is to certify that T. Kalya Bhavana (Name of the intern)
Reg. No 12347012 of Sri Y.N College(A) (Name of the
College) underwent internship in TBN SS & C (Name of the
Intern Organization) from 04/05/2025 to 04/04/2025.

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory/Not Satisfactory).

T. S. S. S. S.

Authorized Signatory with Date and Seal



Acknowledgements

I would like to Express my sincere thanks to Mr. Kanaka Rao garu, principal of Sri Y.N College, for his Constructive Co-operation and valuable guidance through Out the Course and also during the Semester Internship.

I also thank my HOD Sir Dr. P. V. S. Satyanarayana Sir. I also thank my faculty mentor and K. SSUN LAKSHMI madam for his valuable assistance in the preparation and Completion of this Short term internship.

I am Grateful to TBN Software Solutions & Consultant Cy who gave their valuable Responses to Carry Out this Semester internship And the Encouragement that they gave in my Semester Internship.

Special thanks to my faculty family and friends for the Constant Support and for helping me to a great Extent for the Completion of this Short term Internships.

T. Kavya Bhavana

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Organisation.

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CHAPTER 1: EXECUTIVE SUMMARY

The Internship report shall have only a one-page executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the Intern during the period.

This Internships report presents On the Overview of my Experience at Software Solutions and Consultancy in medical Coding. During the Internship my primary role was to assist the medical Coder Analyst in making medical Coding strategy through my team.

The main Objective of this internship was to gain practical knowledge and hand on Experience on being a medical Coder.

This internship spanned the period of 3 months during which I worked virtually with Senior medical Coders and staff gained Exposure to various aspects of medical Coding.

I also learned different Codes and methods in medical Coding.

Throughout the Internship I have actively participated in gaining all round knowledge in detailed regarding medical Coding and along with that I have also gained real time work Experience of medical Coding.

Additionally I had Opportunity to Collaborate with Cross functional teams with the Organisation TBN Software Solutions. This allowed me to Understand the various inter connectedness of various functions.

This internship provided me with valuable practical Experience in medical Coding and Enhanced my Understanding of the all Complexities included in medical Coding. It helped me develop Essential Skills as thinking and problem solving.

I am Confident that the Knowledge and Experience that I have gained all throughout during this internship will be valuable in my future Career and Over practically in this field of the medical Coding.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggestive contents

- B. Introduction of the Organization
- C. Vision, Mission, and Values of the Organization
- D. Policy of the Organization, in relation to the intern role
- E. Organizational Structure
- F. Roles and responsibilities of the employees in which the intern is placed.
- G. Performance of the Organization in terms of turnover, profits, market reach and market value.
- H. Future Plans of the Organization.

ORGANISATION INTRODUCTION :-

TBN Software Solutions and Consultancy a new Software Company. Established for the first time in Konaseema region. It was Established 22-01-2023. Especially the reason for Establishing this Software Company in Konaseema region is to give training and placements to rural students. the Company encourage rural background students to go for Software jobs.

This Company is Located at K.yenugupalli Village, p. Gannavaram mandal Dr. B.R. Ambedkar, Konaseema District.

This Software Company. is 15 Kms. away from Amalapuram.

FULL FORM OF TBN SOFTWARE SOLUTIONS.

TRAINING BASED NETWORK SOFTWARE SOLUTIONS.

VISION, MISSION AND VALUES OF THE ORGANISATION.

VISION OF THE TBN SOFTWARE SOLUTIONS.

TBN Software Solutions vision is to revolutionize the way business operate and empower them to thrive in the digitalize. We aspire to be the leading provider of Innovative Software Solutions that streamline processes Enhance productivity and drive sustainable growth for our clients. This vision emphasizes the Company's Commitment to technological advancement, Customer Centricity and long term Success for both the Company and its clients.

MISSION OF TBN SOFTWARE SOLUTIONS.

The mission of TBN Software Solutions is to provide innovative and effective Software Solutions to meet the needs of the clients and customers. This typically involves leveraging technology and expertise to develop, implement and maintain Software applications that address specific

business challenges or Opportunities.

VALUES OF TBN SOFTWARE SOLUTIONS.

- * The main value of TBN Software Solution is innovation and Encourage their Employees to think Creatively, Explore new ideas.
- * TBN Software Solutions delivering high Quality Software Training provided to rural and financially weaker Sections Students.
- * The fundamental value of TBN Software Solution is Customer or client Satisfaction and Understanding clients needs and delivering personalized Solutions.
- * TBN Software Solutions uphold strong ethical standards and integrity in their Operations.
- * TBN Software Solutions always strive to be Society and adopt social responsibility.
- * This Software Company provide Continuous learning and professional growth.

ORGANISATION STRUCTURE OF TBN SOFTWARE SOLUTIONS.

Executive Leadership. → Chief Executive Officer → T. Satya Narayana.
→ Chief Technology Officer → Sri. T. Bapayya Naidu.
→ Chief Operations Officer → K. Padma Shanthi.

Product Development → Product manager → K. Padma Shanthi
→ Software Engineer → K. Padma Shanthi.
→ Quality assurance → T. Bapayya Naidu.
→ User Experience.
→ Data Scientist. } A. Anji Babu.
→ Develops Engineer.

Sales and Marketing → V. pavan.

Customer Support → A. Anji Babu.

Human Resource → T. Bapayya Naidu.

Finance and Accounting → K. padma Shanthi.

Research and Development → T. Bapayya Naidu.

RULES AND RESPONSIBILITIES OF TBN SOFTWARE SOLUTIONS EMPLOYEES.

CEO → Sets the Company's vision, goals high level decision making.

CTO → Evaluates and adopt new technologies and software.

CDO → Responsible for managing Day to Day. Operations.

PM → Manage the Development of Software products.

Software Engineer → Responsible for Writing Code, designing, developing and testing software applications.

Quality assurance → Test and Ensure like Quality of Software products.

User Experience → Focus on designing in Software applications.

Data Scientist → Analyze, and interpret data to improve Software performance.

Developers Engineer → Over see the development of Software process.

Sales and Marketing → Responsible for Selling Software products and Marketing.

Customer Support → provide technical assistance.

Human Resource → Over see the Entire Software Company and administration.

Finance and Accounting → Over see financial Operations and Handle financial transactions and taxes.

Research and Development → Conduct research and development activities to Explore new technologies, improving Existing.

FUTURE PLANS OF TBN SOFTWARE SOLUTIONS.

TBN Software Solutions is positioned as the number 1 Software Company among leading Software Companies World Wide.

TBN Software Solutions Only focus On the following future plans.

- * Research and development new Software products.

- * Expansion market Based research in Company

CHAPTER 3: DESCRIPTION OF THE WORK DONE DURING THE INTERNSHIP

➤ **Topic/Title of the Work:** Medical Coding.

➤ **Description of the work done/ Analysis of the data:**

What is medical Coding?

Medical Coding is the transformation of healthcare diagnosis, procedures, medical service and equipment into Universal medical alphanumeric Codes. The diagnosis and procedure Codes are taken from medical record documentation such as transcription of physicians notes, Laboratory and radiologic results etc., medical Coding professionals help ensure the Codes are applied correctly during medical billing process, which includes abstracting information from documentation, assigning the appropriate Codes and creating a claim to be paid by insurance carriers.

Medical Coding happens every time you see a healthcare provider. The healthcare provider reviews your complaint and medical history makes an expert assessment of what's wrong and how to treat you and documents your visit. That.

Documentation is not only the patient's ongoing record. It's ~~know~~ how the healthcare provider gets paid. Medical Coders translate documentation into standard codes that tell payers the following.

1. patient's diagnosis.
 2. Medical necessity for treatments, services or supplies the patient received.
 3. Treatments, services & supplies provided to patient.
 4. Any Unusual Circumstances or medical Condition that affected those treatments and services.
- Like a musician who interprets the written music and uses their instrument to produce what's intended, medical coding requires the ability to understand anatomy, physiology and details of the services and the rules & regulations of the payers to succeed.
 - Medical coding derives from public bills of mortality posted in London in 18th Century. It was through correlating these that doctors determined the cause of a cholera epidemic. It is even more vital. Now as the data gathered through medical coding is used to improve healthcare overall. The results are submitted to payers for reimbursement but the data derived from the codes also are used to determine utilization, manage risk, identify resources use, build actuarial tables and support public health and actions.

- Medical Coding requires a particular discipline. medical Coders are considered part of the medical team. Often working very closely with providers, management and payers. A Scholar, detective, Educator and problem Solver. medical Coders possess particular skills.

- The medical Coding [requires] and biller process a variety of services & claims on a daily basis. medical Coders must tell the whole story of the patient's encounter with the physician and must be as specific as possible in capturing reimbursement for rendered services. To better understand what a Coding transaction looks like we have to understand its tasks.

- The main task a medical Coder is to review clinical statements & assign standard codes.

Using $\Rightarrow$ CPT.

ICD - 10 - CM

HGPS Level II.

Classifical Systems.

Medical billers, On the other hand process and follow up on claims sent to health insurance Companies for reimbursement of services rendered by a healthcare provider.

- The medical Coder and medical biller may be the same person or may work with each other to ensure invoices are paid properly. To help promote a smooth Coding & billing process the Coder checks

the patient's medical record to verify the work that was done. Both work together to avoid insurance payment denials.

Why is medical Coding needed?

The healthcare revenue stream is based on the documentation of what was learned, decided and performed.

- A patient's diagnosis, test results, and treatment must be documented, not only for reimbursement but to guarantee high quality care in future visits. A patient's personal health information follows them through subsequent complaints and treatments and they must be easily understood. This is especially important considering the hundreds of millions of visits, procedures & hospitalizations annually in the United States.

The challenge however is that there are thousands of conditions, diseases, injuries & causes of death. There are also thousands of services performed by providers & an equal number of injectable drugs & supplies to be tracked. Medical coding classifies these for easier reporting and tracking. And in healthcare, there are multiple descriptions, acronyms, names and eponyms for each disease, procedure & tool. Medical coding standardizes the language and presentation of all these elements so they can be more easily understood.

tracked & modified.

This Common language, mandated by health Information portability and Accountability Act (HIPAA) allows hospitals, providers and payers to Communicate Easily and Consistently. Nearly all private health information is kept digitally and rests on the Codes being assigned.

Types Of Codes Used :-

Medical Coding is performed all over the world, with most countries using the International Classification of Diseases (ICD). ICD is maintained by the World Health Organisation and modified by each member country to serve its needs. In the United States, there are 6 official HIPAA-mandated code sets serving different needs.

1. ICD-10-CM (International Classification of Diseases, 10th Edition, clinically modified) ICD-10-CM includes codes for anything that can make you sick, hurt you or kill you. The 69,000 code set is made up of codes of conditions and disease, poisons, neoplasms, injuries, causes of injuries where incurred. Codes are Smart Codes of up to seven alphanumeric characters that specifically describe the patient's complaint.

ICD-10-CM is used to establish medical necessity for services and for tracking. It also makes up the foundation of the MS-DRG system.

CPT - Current procedure terminology.

This code set, owned and maintained by the American medical association, includes more than 8,000 five character alphanumeric codes describing services provided to patients by physicians and professionals, therapists and others. Most out patient services are reported using CPT system. Physicians also use it to report services they perform inpatient facilities.

ICD-10-PCS (International classification of Diseases, 10th Edition, procedural coding system).

ICD-10-PCS is a 1,30,000 alphanumeric code set used by hospitals to describe surgical procedures performed in operating emergency, department and other settings.

HCPCS Level-II (Health Care procedural coding system, Level-II).

Developed originally for use by Medicare, Medicaid Blue Cross/Blue Shield, and other providers to report procedures and bill for supplies, HCPCS Level-II's 7,000 plus alphanumeric codes are used.

for many more purposes, such as quality measure tracking, Out patient Surgery billing and academic studies.

CPT (Code On Dental procedures and nomenclature)
CPT Codes are Owned and maintained by the American Dental association (ADA). The five character Codes that With the letter D and Used to be the Dental Section of HCPCS Level-II. Most dental and Oral procedures are billed Using CPT Codes.

NDC (National Drug Codes).

The Federal Drug administration (FDA) Code set is Used to track and repeat all packages of drugs. The 10-13 alphanumeric character Smart Codes allow providers, Suppliers and federal agencies to identify drugs prescribed, sold and Used.

Modifiers.

CPT and HCPCS Level II Codes Use hundreds of alphanumeric two characters modifier Codes to add clarity. They may indicate the status of patient the part of the body on which a services is being performed, a payment instruction, an Occurrence that changed the service Code describes or a quality element.

MS-DRG And APC.

Two federal Code sets Used to facilitate payment deriving from those above Systems are MS-DRG and APCs. They really are Existing Codes sets but indicate the resources Consumed by the facility to perform the service.

MS-DRG [medical severity Diagnosis Related Groups].

MS-DRGs are reported by a hospital to be reimbursed for a patient's stay. The MS-DRG is based on ICD-10-CM and ICD-10-PCS Codes reported. They are defined by a particular set of patient attributes which include principal diagnosis, specific secondary diagnosis, procedures, sex and discharge status. The Centres for medicare & medicaid Services (CMS) work with 3M HIS to maintain this data set.

APC (Ambulatory payment Categories).

APCs are maintained by the Centres for medicare and medicaid Services (CMS) to support the Hospital Outpatient prospective payment System (OPPS) some outpatient services in a hospital such as minor surgery and other treatment and reimbursed through this system.

How is medical Coding Done ?

medical Coding is best performed by trained and Certified medical Coders.

After settling into the office and grabbing a Cup of Coffee a medical Coder Usually begins the workday by reviewing the previous day's batch of patient notes for Evaluation and Coding. The type of records & notes depend On the clinical setting and require a Certain degree of Specialization, Health Care Systems may have individuals who focus On medical specialties while Coders who work in Smaller or more general Offices, may have a broad range of patients and medical Conditions.

Selecting the top patient note or being sheet On the stack, the Coder begins reviewing the documentation to Understand the patient's diagnoses assigned and procedures performed during their visit. Coders also abstract other key information from the documentation, including physician names, dates of procedures, and other information.

Coders rely On ICD-10 and CPT Code books to begin translating physicians notes into Useful medical Codes.

Many Cases are simple in Code. Individual medical Coders develop a detailed Understanding of procedures and Commonality of their specific clinic or facility. Coders Occasionally Encounter a different difficult note requiring in depth research taking more time to Codes are Significant gray areas Open for Examination among Coders. With very Complex or Unusual Cases, Coding guidelines may be Confusing to interpret Experienced Coders will rely On their network of peers and professionals to discuss nuances in Online forms. Networking With specialists they have met at national Conferences or Consulting With Co-Workers to help Understand the issue. and determine the proper Codes. Ongoing training and Current Coding related periodicals such as AAPC the magazine also provide important opportunities to advance understanding and professionalism.

Finally the Coder Completes the chart and begins the next patient record. This Cycle of reading, note taking, assigning Codes, and Computer Entry repeats with Each chart. most Coders will Spend the majority of their day sitting at Computer reading notes and Using their Computer to Enter data into a billing system or search for information to clarify documentation in notes.

Example of a Case :-

This is a 40 years Old male with rectal pain, rectal bleeding and some left sided lower abdominal pain. The Colonoscopy procedure and the risks, not limited to bleeding, perforation, infection, side effects from medication, need for surgery etc.. and were fully explained to patient. An informed Consent was taken.

Instrument Used $\longrightarrow$ CF-Q160.

Sedation $\longrightarrow$ 5mg IV in incremental doses and Demerol 100mg IV in incremental doses performed by the anaesthesia team.

Extent of Exam $\longrightarrow$ up to Cecum as identified by ileocecal valve and appendiceal Orifice.

Length of Scope insertion $\longrightarrow$ 110 cm.

postop Diagnosis / Impressions $\longrightarrow$

1. Moderate sized, internal hemorrhoids.
2. Mild diverticulosis.

Description of procedure → With the patient being in the left lateral position, first digital examination of rectum was done, which was unremarkable.

CHAPTER 4: OUTCOMES DESCRIPTION

Describe the work environment you have experienced, real time technical skills you have acquired, communication skills you have improved during the Internship Period.

Communication Skills that I have improved during the Internship period →

Oral Communication → I have improved my Oral Communication Skills by focusing on actively participating in team discussions and meetings. Expressing ideas & sharing insights practicing clear and concise expression of thoughts to ensure effective communication.

Written Communication → To enhance written communication skills, I considered paying attention to grammar, punctuation and sentence structure to ensure clarity and readability in written documentation, practicing summarizing complex concepts in a concise and coherent manner.

Conversational Abilities → I have improved ~~in~~ conversational abilities and has focused on active listening, practising effective turn taking and Solved Conversational flow.

Confidence Levels and Anxiety management → To boost Confidence levels and manage anxiety, I Considered preparing and practising for presentations, discussions a meeting to build familiarity and Confidence in delivering information Reflecting On Successful Communication Experiences.

Understanding Others and Being Understood → I have improved the way of Understanding Others and being Understood, by focusing on active listening and asking clarifying Questions to Ensure Comprehension of other ideas or instructions by their Communication style and language to Suit the Recipients background, Knowledge and preferences.

Extempore Speech and Key point Articulation → I have Enhanced Extempore Speech and articulate Key points Effectively. I Can Consider practicing imprompt Speaking by Engaging in mock Conversations Or [Speaking] delivering short presentations without prior preparation.

Closing Conversations and maintaining protocols. →

I improved closing Conversations and also maintaining professionalism. I got to know how to Summarize Key discussion points and Ensure that all necessary information has been addressed. Thanking participants for their time and Contributions.

Greetings, Thanking and Appreciating Others →

I have Enhanced interpersonal Communication by focussing On Greeting Colleagues and the Supervisors Warmly and professionally and Created a positive atmosphere Recognizing and acknowledging Efforts, Achievements of my Team members.

Work Environment that I have Experienced →

- This Company fosters a Supportive and Collaborative Work Environment Where team Work and mutual respect are valued, Employees are Encouraged to Work Together. Share ideas, and increase their Collective Knowledge and Expertise to provide the best possible Support to students.

- The Work Environment in and around the Company revolves around a student - Centric approach. The Company places a Strong Emphasis On understanding the Unique needs and goals

of Each student and tailoring Coaching programming and projects to meet their specific requirements.

- The Employees are passionate about Education and are dedicated to making a positive impact on Students lives. They are Comitted in providing high Quality Coaching, projects and internships that Empower students to achieve their academic and Career Goals.

ACTIVITY LOG FOR THE INTERNSHIP

Duration	Brief description of the weekly activity	Learning Outcomes	Person In-Charge Signature
1st Week	- What is medical Coding. - Universal alphanumeric Coding. - Transcription of physician notes. - medical necessity for treatments. - Treatments services.	I learned about medical Coding uses & Universal alphanumeric Coding transcription of physician notes medical necessity for treatment Services.	T. Spayda
2nd Week	- medical Coders & billers and insurance Payment details. - Example of a Case - APC. - MS-DRUG.	I learned about medical Coders & billers and insurance payment details Example of a Case. Ambulatory payment Categories MS-DRUG.	T. Spayda

Duration	Brief description of the weekly activity	Learning Outcomes	Person In-Charge Signature
3rd Week	- CPT, ICD-10-CM & HCPCS level classification system. - Transcription of doctors notes Ordered laboratory Tests. - medical Coding happens Every time you see healthcare Provider.	I learned about CPT, ICD-10-CM & HCPCS levels classification system. Transcription of doctors notes Ordered laboratory Tests.	T. B. [Signature]
4th Week	- CPMA (Certified professional medical Auditor) - CPPM (Certified physician practice manager) - CDEO (Certified documentation Expert out Patient).	I learnt about CPMA, CPPM and CDEO	T. B. [Signature]

Duration	Brief description of the weekly activity	Learning Outcomes	Person In-Charge Signature
5th Week	- Medical practice management System. - US healthcare system medical practice management System. - medical billing to health insurance Company. - Interaction with Coding staff for medical bills.	I learned about medical practice management System US healthcare system Practice management System. medical billing to health insurance Company Interactions with Coding staff for medical bills.	T. E. [Signature]
6th Week	- medical billing software. - Coding department Supervisor and Job Evaluation. - Knowledge of medical Coding guidelines. - CMRS, RHA, CBP.	I learned about medical billing software. Coding department Supervisor and Job Evaluation. Knowledge of medical Coding guidelines CMRS, RHA, CBP.	T. E. [Signature]

Student Self Evaluation of the Short-Term Internship

Student Name: <u>T. Kalya Bhavana.</u>	Registration No: <u>19344012.</u>
Term of Internship: <u>2 months</u> From: <u>04/05/2023</u>	To: <u>04/04/2025.</u>
Date of Evaluation: <u>08/04/2025</u>	
Organization Name & Address: <u>TBN Software Solutions & Consultancy, Kuvempu Dist.</u>	

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4✓	5
2	Written communication	1	2	3	4	5✓
3	Proactiveness	1	2	3	4✓	5
4	Interaction ability with community	1	2	3	4	5✓
5	Positive Attitude	1	2	3	4✓	5
6	Self-confidence	1	2	3✓	4	5
7	Ability to learn	1	2	3	4✓	5
8	Work Plan and organization	1	2	3	4	5✓
9	Professionalism	1	2	3	4✓	5
10	Creativity	1	2	3	4	5✓
11	Quality of work done	1	2	3✓	4	5
12	Time Management	1	2	3	4	5✓
13	Understanding the Community	1	2	3	4✓	5
14	Achievement of Desired Outcomes	1	2	3	4✓	5
15	OVERALL PERFORMANCE	1	2	3	4✓	5

T. Kalya Bhavana.
Signature of the Student

Date: 08/04/2025

Evaluation by the Supervisor of the Intern Organization

Student Name: T. Kalya Bhavana	Registration No: 12345012
Term of Internship: 3 months From: 04/05/2025 To: 04/04/2026	
Date of Evaluation: 08/04/2025	
Organization Name & Address: TBN S.S & Consultancy, Koraseema Dist	
Name & Address of the Supervisor T. Bappaya Naidu, 9948513103.	
with Mobile Number	

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

1	Oral communication	1	2	3	4 ✓	5
2	Written communication	1	2	3	4	5 ✓
3	Proactiveness	1	2	3	4 ✓	5
4	Interaction ability with community	1	2	3	4 ✓	5
5	Positive Attitude	1	2	3	4	5 ✓
6	Self-confidence	1	2	3	4 ✓	5
7	Ability to learn	1	2	3	4	5 ✓
8	Work Plan and organization	1	2	3	4	5 ✓
9	Professionalism	1	2	3	4 ✓	5
10	Creativity	1	2	3	4	5 ✓
11	Quality of work done	1	2	3	4	5 ✓
12	Time Management	1	2	3 ✓	4	5
13	Understanding the Community	1	2	3	4 ✓	5
14	Achievement of Desired Outcomes	1	2	3	4 ✓	5
15	OVERALL PERFORMANCE	1	2	3	4 ✓	5

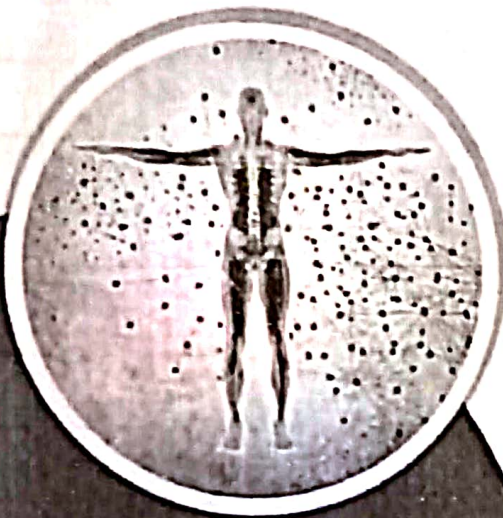
T. Bappaya Naidu
Signature of the Supervisor

Date: 08/04/2025

PHOTOS & VIDEO LINKS

<https://us04.web.zoom.us/j/794113371432> Pwd=wl
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Anterior
Situating Before, at the
front of

Posterior
Situating After, at the
back of

Medial
Pertaining to middle, near
to middle of body

Lateral
Far from centre of body
part away from middle

Superficial
on the surface, not deep

Deep
Away from surface,
further into the body

Superior/cranial/cephalic
above over top of

Inferior
Caudal, podalic, towards
the feet

Proximal
towards the beginning,
the nearer of two items

Distal
more distant, far from
the origin

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International Classification of Diseases (ICD):

...

E.g.

Coronary artery disease (CAD) is a diagnosis
& to cure CAD angioplasty procedure is performed.

Code used for CAD is I25.10 (from ICD 10 CM)

Code used for angioplasty is 047K04Z - Dilation of
right femoral artery with drug-eluting intraluminal
device, open approach (from ICD 10 PCS)

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Approved by All India
Council for Technical Education

Training Based Network

GSTIN : 37BQYPT4011M1Z1

E-mail: tbnsoftwaresolution@gmail.com

Dt. 12-07-2025

CERTIFICATION OF INTERNSHIP

This is to certify that **Tadi kavya bhavana**, Regd.No- **12347012** Student of **Sri Y.N. College(A), Narsapur**, has successfully completed his / her 06 weeks/ Short term internship program on **MEDICAL CODING** in **TBN software solutions & Consultancy Pvt Ltd** , from **07-05-2025** to **07-07-2025**.

The overall performance of the candidate during Long- term internship founds satisfactory.

We are lucky to have his / her as one of our interns before and we would like to wish his/ her all the best.

Authorized Signature
TBN Software Solutions
K.Yenugupalli - P.Gannavaram (M)
DR.B.R. Ambedkar Konaseema Dist.
PIN - 533 240





క్రియేటివ్ సైనిక బజార్ వద్ద NSP
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