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10/10/2025  
FRIDAY.

Department of Botany  
Sri. Y. N. College, Narasapur.

Minutes of the Board of  
Studies meeting held through  
online on 10/10/2025 at 11.am.  
in staff room of Botany Dept.

Members.

1. Dr. K. Bhavanarayana, Chairman. 10/10/25  
Dept. of Botany, Sri Y. N. College, Narasapur
2. M.B.T. Sakshita, Lecturer, Sri. Y. N. C.  
Member
3. Dr. P. Poosanna Kumari.  
University Nominee, Head  
Dept. of Botany, DNR College, Bhimavaram
4. Dr. M. Sulakshana, Lecturer  
Sub-Test expert, ASD Govt Degree  
College for Women (A) Kakinada
5. Dr. Y. Vijaya Kumar, Lecturer.  
Sub-Test expert, SCIM Govt Degree  
College for Women, Tanuku.
6. Ms. Suresh Kumar, Village Agricultural  
Scientist, Lankala Kodem. Scientist
7. Ms. G. Preeti Suvarna Lecturer  
Sri. Y. N. Diamond Jubilee Junior College



SRI Y.N.COLLEGE (Autonomous)  
Affiliated to Adikavi Nannaya University, Rajamahendravaram)  
Accredited by NAAC at 'A+' Grade (IV Cycle)  
NARSAPUR-534 275, W.G.Dt., A.P.,



Dr. Ch.Kanaka Rao, M.Sc.(Tech), B.Ed., M.Phil., Ph.D., M.I.E  
Principal

Date: 23-09-2025

### **NOTICE**

All the Heads of the Departments are requested to go through the agenda for the Board of Studies meeting for the academic year 2025-2026 of your respective departments and see that they are discussed thoroughly and the respective resolutions are recorded in the minutes book of the respective departments.

### **AGENDA:**

1. To prepare the syllabi, course-outcomes, programme outcomes, programme specific outcomes and model question papers for the degree I, II, III and IV years for the academic year 2025-2026 by making appropriate modifications to the University syllabus if necessary.
2. To implement the ratio of CIA to SEE 40:60 and the division of marks among the sections in CIA and SEE for the third year degree also from the Academic year 2025-2026.
3. To prepare the syllabi and model question papers for Add-on courses, Certificate courses, and Bridge course for the newly admitted students for the Academic year 2025-2026.
4. To discuss about conducting Seminars, Workshops, FDPs, in the department for the Academic year 2025-2026.
5. To discuss about conducting guest lectures, Quiz Programmes, field trips, Community Service Projects, Internships and student study projects..
6. Any other item with permission of the chair.

*Ch. R. V. Subramanian*  
MEMBER SECRETARY



*Ch. Kanaka Rao*  
PRINCIPAL

PRINCIPAL  
Sri Y.N. College (Autonomous)  
NAAC Accredited 'A+' Grade College  
(4<sup>th</sup> Cycle)  
NARSAPUR-534275, W.G.Dt., (A.P.)

## Resolutions :-

According to the University syllabus appropriate modifications are made in the syllabus and model Question Papers for the degree I, II, III & IV years starting from academic year 2025-26.

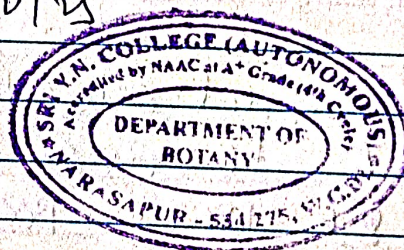
1. The Ratio of CIA and SEE is same like last academic year i.e. 40:60 for III, II & I year students in academic year 2025-26 also.
2. The division of marks in CIA & SEE were discussed.
3. Syllabus and model Question Papers for add-on courses, certificate courses for the academic year 2025-26 were prepared.
4. Syllabus for the Bridge course for I year students was also prepared.
5. The modalities and topics for conducting Seminars / Work shops and FDPs were also discussed.
6. The modalities for conducting, guest lectures, Quiz programmes, field trips, community service projects, internships, and student study projects were also discussed.
7. Staff research work and publications in the UGC recognised Journals was discussed.
8. Functional MOU's with the industry was also discussed.

10. Feasibility of developing collaborations with other colleges was discussed.

11. General discussion was made regarding upkeep of Laboratory, Botanical Garden and other departmental activities.

11/10/25

10/10/25



CHAIRMAN  
BOARD OF STUDIES  
DEPARTMENT OF BOTANY  
SRI Y.N. COLLEGE (Autonomous)  
(NAAC Accredited 'A' Grade College)  
NARSAPUR - 534 275, W.G.Dt.,