

**BOARD OF STUDIES MEETING
OF
Dept. Of COMMERCE(UG)
On
Date:27-07-2024
Through
Video Conference
(Zoom Tool)**

Invitation

B. Venkata Ratnam is inviting you to a scheduled Zoom meeting.

Topic: BOS

Time: Jul 27, 2024 10:45 AM Mumbai, Kolkata, New Delhi

Join Zoom Meeting

[https://us05web.zoom.us/j/82990315234?pwd=pH1npWDqyafrhgNQCEeglf
rwTwJmqd.1](https://us05web.zoom.us/j/82990315234?pwd=pH1npWDqyafrhgNQCEeglf
rwTwJmqd.1)

Meeting ID: 829 9031 5234

Passcode: Y5k1th

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Participants in the grid (row by row, left to right):

- Row 1: Mary Grace G, E Venkata Ratnam HOD of Commerce (Screen Shared), BBS Rambabu
- Row 2: Santhi K, R.N.Srinivasu, Pavani
- Row 3: Rs, D.Vara Lakshmi, Veeraswamy Puppala
- Row 4: kottula prasad, RV Lakshmi Devi, DR MADHU SHALINI KUSUMA

Zoom Meeting Controls:

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- Participants
- Chat
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- Summary
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Participants (12)

Find a participant

- BR E Venkata Ratnam (HOD of C. (Me) [Muted]
- MG Mary Grace G (Host)
- DM DR MADHU SHALINI KUSUMA
- KP kottula prasad
- Rs
- B BBS Rambabu
- DL D.Vara Lakshmi
- P Pavani
- R R.N.Srinivasu
- TL RV Lakshmi Devi
- SK Santhi K
- VP Veeraswamy Puppala

MINUTES OF BOARD OF STUDIES MEETING

The Board of Studies meeting was held in the Department of Commerce at 10:45AM on 27-7-2024. The meeting was conducted through online mode.

Members Present:

Chairman

1. Sri B. Venkata Ratnam M.Com, M.Phil,MBA.
HOD & Vice Principal

2. Members

Ms R.V Lakshmi Devi M.Com
Lecturer in Commerce

Sri P.Veera Swamy M.Com
Lecturer in Commerce

Mrs D.Vara Lakshmi MBA, M.Com
Lecturer in Commerce

Mrs P.Ganga MBA,M.Com
Lecturer in Commerce

Mrs P.Padma Santhi MBA
Lecturer in Commerce

Mr BBS Rambabu M.Com
Lecturer in Commerce

Mrs B.Pavani M.Com
Lecturer in Commerce

Ms G.Mary Grace MCA
Lecturer in Commerce

3. **Subject Experts**

a) R N Srinivasu M.Com PGDCA
HOD of Commerce
SVKP & Dr KS Raju Arts & Science College
Penugonda
Cell No: 9440467322

Sri R. Srinuvasu M.Com
HOD of Commerce
MVMJS & RVR College of Arts & Science
Malikipuram
Dr BR Ambedkar Konaseema District
Cell No: 9949710001

b) University Representative

Dr K. MadhuShalini M.Com,MPhil,Phd
HOD of Commerce
Sri BGBS Womens College
Narsapur WGDT.

4. **Representative from Business Sector**

Sri M.Sri Rama Chandra Murthy B.Com
Proprietor
Madireddy Venkata Rao & Sons
Main Road, Narsapur WGDT
Cell No: 9866953577

5. **Alumnus Member**

Sri KDVN Prasad M.Com
Lecturer in Commerce
Sri YN Diamond Jubilee Junior College
Narsapur

Agenda:

1. To Prepare the syllabi and model question papers for the degree I,II and III year for the academic year 2024-2025 by making appropriate modifications (above or equal to 20%) to the university syllabus.
2. To continue the ratio of CIA to SEE 40:60 and the division of marks among the sections in CIA and SEE as approved in the BOS meeting of previous Academic year 2023-2024.
3. To prepare the syllabi and model question papers for add-on courses, Certificate courses for the academic year 2024-2025.
4. To prepare syllabus for Bridge course for the newly admitted students.
5. To prepare Course Outcomes, Programme Outcomes and Programme Specific Outcomes for the degree I, II & III years for the academic year 2024-2025.
6. To discuss the modalities for conducting the Social Immersion Programme (Community Service Project) at the end of the 1st year degree, internship/project at the end of second year degree and internship during V semester (or) VI Semester in the III year degree course.
7. To discuss the modalities and topics for conducting Seminars/ Workshops and & Faculty Development Programmes (FDP).
8. To discuss about online courses to be done by the students and staff.
9. To discuss about staff research work and publications in the UGC recognised journals.
10. To discuss about getting functional MOUs with the industry.
11. To discuss the feasibility of developing collaborations with other Colleges.
12. To evolve a plan of action for the Consultancy activity.
13. To discuss about ICT enabled teaching to the students.
14. To discuss to utilise Media Centre for delivering lectures online by the teaching staff members.
15. Any other item with permission of the chair.

DEPARTMENT OF COMMERCE
SRI YN COLLEGE(AUTONOMOUS), NARSAPUR
(Affiliated to Adikavi Nannaya University)

2024-2025

BOARD OF STUDIES MEETING ON 27-07-2024 AT 10:45 AM
RESOLUTIONS

1) Approved the Syllabi and Model Question papers for the I, II & III years of B.com with appropriate modifications upto 20% for the academic year 2024-2025.

The 3rd Semester of B.Com(CA) has 3 Major Papers viz..

“Advanced Accounting, Income Tax, E-commerce and Web Designing” and 1 Minor Paper -”Organizational Behaviour” Similarly, B.Com (General) has 3 Major Papers “Advanced Accounting, Income Tax, Digital Marketing” and 1 Minor Paper -”DBMS”. In addition, one multi-disciplinary course - “Health and Hygiene” and one skill development course ICT were chosen for 3rd Semester.

The 4th Semester of B.Com(CA) has 3 Major Papers viz.. “Corporate Accounting, Cost and Management Accounting and DBMS with Oracle”. Also, it has 2 Minor Papers viz.. Marketing Management and HR Management. Similarly, B.Com (General) has 3 Major Papers “Corporate Accounting, Cost and Management Accounting and Auditing” and 2 Minor Papers viz.. “Python Programming and Operating Systems”. In addition, 1 Multi-disciplinary course “Basic Electronics” and 1 Skill Development Course “Tourism Guidance” were chosen for 4th Semester.

2) It is resolved to continue the ratio of CIA and SEE in 40:60 which is already approved in the BOS Meeting of previous year.

The pattern is here under

CIA(Continuous Internal Assignment)

Theory exams (2 times)	28 Marks (1hr.30 mins)
Essays 2/3 @ 8M : 16M	
Shorts 3/5 @ 4M : 12 M	
Assignments (6)	6 Marks
Seminars (6)	6 Marks

Total **40 Marks**

SEE (Semester End Examinations)

Short Notes 5/8 @ 4 M	20M
Essays 5/10 @ 8M	40 M
(5 from two sections with 2 minimum in each)	

Total

60 Marks

- 3) The Syllabus and model question papers for Add on course- “Logistics Services and Practices” was ratified for the academic year 2024-2025.

- 4) Approved the Syllabus of Bridge Course - “Basic Accounting concepts for the newly admitted I B.Com Students.

- 5) Approved the course outcomes, programme outcomes and programme specific outcomes for the B.Com I, II & III Year for the academic year 2024-2025.

- 6) Discussed the modalities of social immersion programme:
 - i) It is resolved to conduct the social immersion programme (Community service project) at the end of Ist year by allotting 15-20 students to each teacher mentor. It is also resolved to advice the students to take up the topics of social significance.

 - ii) With respect to the 2nd year Short term internship, it is resolved to direct the students to do the short term internship for 8-10weeks in any manufacturing or service organization by choosing a topic in their specialization area.

 - iii) Government instructs the colleges to complete the semester internship during V or VI semester in III year degree course. For operational convenience, it is resolved to conduct the semester internship at the end of VI semester.

- 7) Discussed various topics for conducting seminars/workshops and faculty development programmes. Resolved to conduct seminar on IPR and Software solutions to Accounting etc.

8) It is resolved that the online courses like MOOCS, SWAYAM, INFOSYS SPRINGBOARD courses should be done by the students and staff.

9) As per the NAAC Guidelines it is resolve that the staff member should make good effort to have their publications in the recognized journals.

10) The department has good number of MOUS with industries in the surrounding areas. It is resolved to enhance the activities to make the more functional.

11) The college has academic collaborations with CRR college, St.Theressas college Eluru and ASNM Govt college, palakol etc., it is resolved to conduct Guest Lecturers/students seminars by inviting staff and students from those colleges.

12) It is Resolved to evolve a plan of action for the consultancy activity by approaching the local chamber of Commerce and Traders.

13) It is resolved to use ICT tools in teaching to the students

14) It is also resolved to utilize media centre for preparation of online Lecturers by the staff for the benefit of the students.

15) “Principles of Management “ is opted for science sections(groups) as Multidisciplinary course. It is resolved that it should be taught by the members of the department of the commerce.

It is also resolved to introduce “Entrepreneurship Development” as Certificate Course for 1st B.com Computer Applications form this Academic year 2024-2025 onwards.