

GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE DISTRICT COLLECTOR & MAGISTRATE, WEST GODAVARI DISTRICT

PROCEEDINGS OF THE CHAIRMAN, DISTRICT SELECTION COMMITTEE & DISTRICT COLLECTOR

DSC - 2019

Present : Sri / Smt Sri Mutyala Raju Revu, IAS

Rc.No.A1/E-1734238/2019/DSC-2019/ Dated: 20/09/2019



P. Hema Latha

-:0:-

**ORDERS :**

**Sub :** Recruitment of Posts to Village Secretariats - DSC-2019 - Provisional offer of Appointment in the **A.P. Panchayat Raj Subordinate Service** - Appointment Orders - Selection to the post of **Panchayat Secretary (Grade-VI) Digital Assistant** - Orders issued.

- Read :**
1. G.O.Ms.No.110, PR & RD Dept ( MDL-1), dated:19-07-2019.
  2. Recruitment **NOTIFICATION NO. 02/2019, DATED:26-07-2019** for the Post of **Panchayat Secretary (Grade-VI) Digital Assistant**
  3. Hon'ble High Court's Orders in W.P Nos.12977/2019,13885/2019, 13898/19, 14015/19, 13990/19, and 14000/2019.
  4. Hon'ble High Court's Orders in Writ Appeal No. 282/2019 and Writ Appeal 310/2019.
  5. Member Convenor DSC - 2019, Letter No : **A1/E-1734238/2019, Dt.29.09.2019 ,Dated: /2019**

-:0:-

Consequent upon your selection by the District Selection Committee and approval of the Competent Authority viz., Collector and Chairman, District Selection Committee in the reference 5th cited Sri/Smt/Kumari **POTNURI HEMALATHA** S/o,D/O,W/o **NAGARJUNA** (HT No:190509000301) is hereby provisionally appointed as **Panchayat Secretary (Grade-VI) Digital Assistant** and directed to report at **O/o THE PANCHAYATI SECRETARY OF CONCERNED VILLAGE GRAMA SACHIVALAYAM** on /2019 at 10.00 **A.M** upon accepting the following Terms and Conditions:-

1. You are hereby offered provisional appointment to **Panchayat Secretary (Grade-VI) Digital Assistant** in the **PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT**

2. You will be on probation for a period of two years from the date of joining the post and during the period of probation you will be paid consolidated pay of Rs. 15,000 per month. Further, after successful completion of probation you will be placed in the pay scale of **Rs.14,600-Rs.44,870 in RPS 2015** . The period of probation may, however, be extended at the discretion of the component authority. You will be required to discharge your duties while under probation to the satisfaction of superior officer. As regards other matters relating to probation, shall be governed by the conditions laid under A.P State and Subordinate Service Rules, and/Special Rules and instructions issued by the Government of Andhra Pradesh from time to time.
3. During the period of Probation, you will be required to undergo Induction Training and also to undertake such other training courses and pass departmental tests as the Government may prescribe from time to time. Successful completion of Probation and subsequent confirmation is mandatory. Failure to complete the period of probation to the satisfaction of the Government or failure to pass the prescribed test(s), if any, will render you liable for discharge from service.
  - a) During the period of Probation, you will be liable to be discharged from service at any time without any notice, if-
  - b) On the basis of your performance or conduct, you are considered unsuitable for further retention in service, or
  - c) You are otherwise found ineligible or unsuitable to be retained in the service.
4. Your appointment to the Post of **Panchayat Secretary (Grade-VI) Digital Assistant** in **PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT** is provisional and subject to the verification of character, antecedents and Social category/Community/Tribe against which your selection has been made. If, at any stage, information provided by you is false or certificates furnished by you in respect of qualifications viz., local area, caste,PHC/Ex-Servicemen /Sports etc., are found to be non-genuine, bogus or if any false information is given by you in' the Antecedents Verification Form, your provisional appointment will be cancelled forthwith and criminal/legal action will be taken.
5. If you are already in service in Central Government/State Government/PSU/ Autonomous Body/Bank/ Corporation or in any other employment, you are required to submit formal Relieving Order by the respective Organization certifying that your conduct during the said employment does not render you unsuitable for the present offer of employment;

6. Your Services shall be liable to termination at any time by one month notice in writing given either by you or the appointing authority, subject to other terms and condition prescribed under Government rules in vogue.
7. That you are eligible for monetary benefits from the date of joining only.
8. That this provisional appointment is subject to the Final orders issued by Hon'ble High Court in the reference cited as applicable to the post, and any orders issued from time to time.
9. You will be liable to refund to the Government the pay and allowances and any other remuneration received by you in addition to the amount spent by the Government on your training.
  - a) if you fail to serve the department for a period of 3 years after the completion of training for any reasons: or
  - b) if you discontinue the training or are discharged while under training for misconduct or any other reasons:
10. You are instructed to produce the Physical Fitness Certificate issued by a Medical Officer not below the rank of Civil Assistant Surgeon of a Government Hospital in original.
11. The **District Panchayat Officer, WEST GODAVARI** District is directed to post the selected candidate in the Village Secretariat and assign duties as per the job chart as per the instructions of the Government and report compliance.
12. Your employment conditions will be governed by A.P. State and Subordinate Service Rules and/or Special Rules, as applicable, and as amended from time to time in respect of the post.
13. You are hereby informed to report for duty within 30 days of receipt on failing which the offer of appointment may be treated as cancelled.

*fa* Chairman DSC & District Collector,  
WEST GODAVARI District.

To,  
**POTNURI HEMALATHA,**  
**8-77, NEAR RAMALAYAM STREET,**  
**KAVITAM, RURAL PODURU,**  
**WEST GODAVARI, 534338**  
Mobile No : 9492247709

*30/01/2020*  
*A. A. P.*

Copy To,  
**District Panchayat Officer, WEST GODAVARI District,**  
**The Commissioner, PR&RD ,**  
**The Commissioner, PR & RD for Information.**