

MINUTES OF BOARD OF STUDIES MEETING

9th May 2019

Board of studies meeting is held in the Department of Business Administration on 09-05-2019.

Members present:

1. Chairman:

Dr. R. Parthasarathi

Head, Dept. of Management Studies.

R Parthasarathi

9/5/19

2. Members:

Dr. Ch. Srinivas, Assoc. Prof. (PG)

Ch. Srinivas

Sri. A.V. Ramana, Assoc. Prof. (PG)

A.V. Ramana

Sri. G. Ranga Babu, Assoc. Prof. (PG)

G. Ranga Babu

Dr. G.S. Rama Krishna, Assoc. Prof. (PG)

G.S. Rama Krishna

Mrs. G. Madhuri, Assis. Prof. (PG)

G. Madhuri

Sri. B. Venkataratnam, Head, Dept. of Commerce

B. Venkataratnam

Miss. R.V. Lakshmi Devi, Lecturer, Dept. of Commerce

R.V. Lakshmi Devi

(UG)

3. University Nominee:

Dr. P. Uma Maheswari

P. Uma Maheswari

Head, Dept. of Commerce & Mgt. Studies

Adikavi Namaya University, Rajamahendravaram.

cell: 9908727913

4. Subject Experts:

i) Prof. G. Srinivas Rao

G. Srinivas Rao

Principal, Aditya Institute of P.G. Studies.

Kakinada.

cell: 9989176661

ii) Dr. Ch. Vinoda Rao . ~~Ch. Vinoda Rao~~
Director, Dept. of Mgt. Studies, K.G.R.L. College
Bhimavaram.
cell : 9491375317

5. Industrial Expert :
Sri. K. Subba Rao ~~K. Subba Rao~~
Application Development Team Lead,
Accenture Solutions Pvt. Ltd.
Hyderabad. (cell : 8008308368)

6. Alumni Member :

Smt. S. Sita Smitha ~~Smt. S. Sita Smitha~~
Asst. Professor, Dept. of Mgt. Studies (P.G.)

AGENDA:

1. To prepare the syllabi (modified up to 10%) and model question papers (CBCS) for I year (Sem-I & Sem-II) BBA Course for the academic year 2019-2020.
2. To evolve methodologies for innovative methods of teaching.
3. To discuss about Research, Teaching, Extension and other academic activities in the department.
4. To discuss about conducting Seminars, Workshops etc.,
5. To discuss the feasibility of introducing Certificate Courses / add-on courses.
6. To discuss the topics of study projects for First year students.
7. To discuss about allotment of internal marks for student assignments, mid semester examination for the continuous internal assessment in CBCS pattern.
8. Any other matters with the permission of the chair.

RESOLUTIONS:

1. Resolved to approve the designed syllabi for I-Semester and II-Semester of BBA Course with 10% modification for the academic year 2019-20.
2. The syllabi for III, IV, V and VI semesters has also been designed and approved.
3. Resolved to approve the model question papers for all the semesters designed for 75 marks in each paper in two segments comprising Section-A short notes and Section-B, essay questions.
4. Resolved to adopt ICT in teaching methodology.
5. Resolved to conduct group discussions and subject seminars in order to improve the Communication skills and subject strength of the students.
6. Resolved to conduct a workshop or a Seminar on the issues related to Business Management.
7. Resolved to introduce a certificate course in Tally during the second semester from this academic year.
8. Resolved to assign study projects to the students in groups focusing on the local business issues.
9. Resolved to allot 5 marks for student assignments and 20 marks for mid-semester examinations.

10. It is resolved that in case of any changes required regarding the syllabi and model question papers they can be made with the permission of the Chairman.

R. Pandharadhani

CHAIRMAN

BOARD OF STUDIES

DEPARTMENT OF BUSINESS ADMINISTRATION

SRI Y.N. COLLEGE (AUTONOMOUS)

(NAAC ACCREDITED 'A' GRADE COLLEGE)

NARSAPUR - 534 275

9/5/2019