

E-mail: sriynmcollege@rediffmail.com

Website: www.sriyncollege.org

☎ Office: 08814 - 273246



Sri Yerramilli Narayana Murthy College (Autonomous)

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Thrice Accredited by NAAC with 'A' Grade

Recognised by UGC as 'College with Potential for Excellence'

Narsapur - 534275, West Godavari District, Andhra Pradesh

Supporting Document for 6.5.3

Minutes of IQAC Meetings &

Action Taken Reports

For the Academic Year 2021-22



Date: 28-02-2022

IQAC Meeting

All members of the Internal Quality Assurance Cell are requested to attend a meeting on 3rd March, 2022 at 4:00 PM in the G.B. Meeting Hall to discuss the following agenda items.

Agenda:

1. To discuss about Microsoft Upskilling Certification Programme for Undergraduate and Postgraduate Students.
2. To organize Faculty Development Programme in collaboration with reputed Institutions.
3. To provide in-house internship for students to work on the College website.
4. Any other matter.

Dr. G S V S Saibaba
Coordinator- IQAC

Dr. A P V Appa Rao
PRINCIPAL
Sri Y.N. College (Autonomous)
NAAC Accredited 'A' Grade College
NARSAPUR - 534 275, W.G.Dt., (A.P)



Date: 03-03-2022

Minutes of the IQAC Meeting held on 03-03-2022

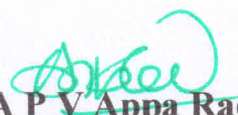
The meeting of the IQAC was held on 3rd March, 2022 at 4:00 PM in the G.B. Meeting Hall to discuss the following agenda:

1. To discuss about Microsoft Upskilling Certification Programme for Undergraduate and Postgraduate Students.
2. To organize Faculty Development Programme in collaboration with reputed Institutions.
3. To provide in-house internship for students to work on the College website.
4. Any other matter.

Minutes of the Meeting:

1. It was resolved to provide training for the Undergraduate and Postgraduate Students for Microsoft Upskilling Certification Online Courses offered by Andhra Pradesh State Council of Higher Education (APSCHE) in Collaboration with Microsoft and Certiport to enhance employability skills among students.
2. It was resolved to organize One-Week Faculty Development Programme on Paradigms of Outcome-Based Teaching & Learning in June 2022 to further enhance awareness about Outcome-Based Education.
3. It was resolved to provide in-house internship for Undergraduate students to work on the college website, giving them an opportunity to gain practical experience.
4. In any other matter, a discussion was held on the guidelines for the type of activities that can be placed in different categories, in order to ensure uniformity among departments.


Dr. G S V S Saibaba
Coordinator- IQAC

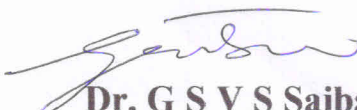

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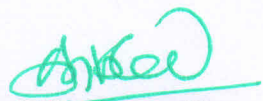


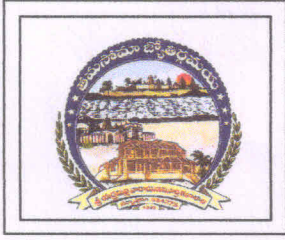
Date: 12-07-2022

Action Taken Report(ATR) for the IQAC Meeting held on 03-03-2022

1. The Centre for Digital Learning and Innovation (CDLI) of Sri Y N College(Autonomous) trained the Undergraduate and Postgraduate students in the Microsoft Upskilling Online Courses offered by Microsoft, under the aegis of the Andhra Pradesh State Council of Higher Education(APSCHE) during May to June 2022 and students received certifications with high scores through the Certiport Authorized Testing Centre.
2. The Internal Quality Assurance Cell(IQAC) of Sri Y N College(Autonomous) organised One-week Faculty Development Programme on "Paradigms of Outcome Based Teaching & Learning" from 6th June to 11th June 2022. The FDP addressed various aspects of advancements in educational technologies and promoted student-centric, effective teaching-learning pedagogy among participants.
3. An in-house internship was provided for Undergraduate students to work on the College website, giving them an opportunity and exposure to increase their interest and help them identify their capabilities.
4. Based on the discussions, guidelines were prepared for the type of activities/programs/events/conducted by various departments and individual faculty members.


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Coordinator- IQAC


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IQAC Meeting

Date: 14-09-2021

All the members of Internal Quality Assurance Cell (IQAC) are requested to attend the meeting on 16-09-2021 at 3:00PM in the GB Meeting Hall to discuss the following agenda.

Agenda:

1. To conduct the Academic and Administrative audit by involving external experts.
2. To organize one week Faculty Development Programme to all the UG & PG teaching staff.
3. To review the progress of Data collection for preparing AQAR and SSR for 4th cycle NAAC reaccreditation.
4. To conduct a seminar on Intellectual Property Rights.
5. To conduct an Awareness programme on NAAC SSR preparation.
6. To reconstitute the SSR steering committee in the light of the absorption of Aided faculty by the Government.
7. To organize Job Mela for providing placements to UG & PG students.
8. Any other item.

Adi
Coordinator - IQAC

BVRatnam
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Ddt - 16-9-2021

The Internal Quality Assurance Cell (IQAC) meeting was held on 16-09-2021 at 3pm in the GB meeting hall. The following resolutions were made in the meeting.

Resolutions:

1. Discussed and resolved to conduct Academic and Administrative Audit by Constituting a Committee headed by Dr. S. Sankar, Retd Principal, presently the Advisor ANR College, Gudivada AP & IQAC CLUSTER India in October 2021.
2. It is resolved to organize one week Faculty Development Programme on "Professional Ethics & NAAC RAF orientation" from 18-10-2021 to 25-10-2021.
3. In the wake of the state Government's decision to absorb Aided faculty it is resolved to extend the time for preparing SSR from October to December.
4. Resolved to conduct a Seminar on Intellectual Property Rights in the month of November.
5. It is resolved to conduct an Awareness Programme by inviting an external expert.
6. In the light of the absorption of Aided faculty by the State Government, it is resolved to reconstitute the SSR steering Committee by appointing new members from the existing unaided faculty members.
7. Resolved to direct the HRD Centre to organize "Job Mela" for UG & PG students by contacting the HR managers of different companies.


Dr. A.V. Ramana
Coordinator - IQAC


Chairman, IQAC
Sri Y.N. College (Autonomous)
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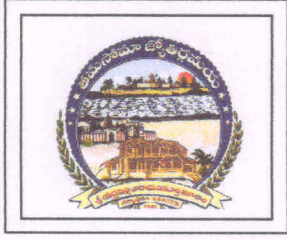


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Date: 18-12-2021

Action Taken Report (ATR) for IQAC meeting held on 16-09-2021

1. The Academic and Administrative Audit was conducted on 09-10-2021 by the Committee constituted by the College Management comprising – Dr S. Sankar, Retd Principal, Advisor of ANR College, Gudivada, AP & IQAC Cluster India, Dr. R. Pardhasaradhi, Principal, Dr. N. Chinta Rao, Director, Dr. CS Rao PG Centre, Sri R. V. Subba Rao, Academic & Research Advisor and Dr. G. S. Rama Krishna, Dean Academic Affairs of Sri Y N College.
2. Organized one week Faculty Development Programme on “Professional Ethics & NAAC RAF orientation” from 18-0-2021 to 25-10-2021. The In-charges of NAAC 7 criteria gave their presentations on each criterion. A test was conducted to Junior Staff members and winners were given prizes.
3. The In-charges of NAAC criteria are instructed to consolidate the data pertinent to their criteria and submit to the IQAC by the end of December 2021.
4. Conducted a Seminar on “Intellectual Property Rights” on 13-11-2021. Dr. K. V. Ramana Rao, Retd Principal, Govt Degree College, Ravulapalem presently the Coordinator, CBCS Reform Committee of APSCHE acted as the resource person.



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5. Organized an Awareness Programme regarding 'NAAC SSR Preparation' on 14-11-2021. Dr. K. V. Ramana Rao coordinator, CBCS Reform Committee of APSCHE enlightened the In-charges and members of NAAC seven criteria.
6. The SSR Steering Committee is reconstituted by appointing Dr. R. Pardha Saradhi, Principal as the Chairman, Dr. A. V. Ramana, Associate Professor, Dr. C. S. Rao PG Centre as the Coordinator, Ms. R. V. Lakshmi Devi, Lecturer in Commerce and Mrs. B. Kabitha Rani, Lecturer in English as Co-ordinators in the wake of the absorption of the Aided faculty by the Government of Andhra Pradesh.
7. The HRD centre organized Job Mela on 16-12-2021 by inviting 10 prestigious Companies. A total of 157 students of Sri Y N College got placements in these Companies.

Dr. A.V.Ramana
Coordinator – IQAC

Dr. R.Pardhasaradhi
Chairman – IQAC

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Dr. A.P.V. Appa Rao, M.Sc., Ph.D.,
PRINCIPAL

Date : 20-07-2021

IQAC Meeting

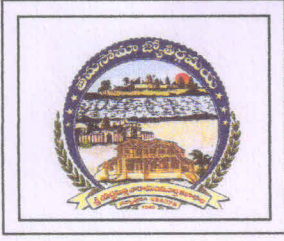
All the members of Internal Quality Assurance Cell (IQAC) are requested to attend the meeting on 20-07-2021 at 3:00PM in the GB Meeting Hall to discuss the following agenda.

Agenda:

1. Welcome by IQAC Coordinator.
2. Address by the Secretary and Correspondent.
3. Briefing by Chairman, IQAC on Action Plan for gearing up to apply for 4th Cycle NAAC Re-accreditation.
4. Status Report and Road Map of Paramarsh Scheme activity by IQAC Co-Coordinator and Incharge Paramarsh Scheme.
5. Specific points, if any, by Criteria Heads.
6. Any other points.

Dr. G.S.V.S. SAIBABA
CO-ORDINATOR IQAC
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The Internal Quality Assurance Cell (IQAC) meeting was held on 20-07-2021 at 3pm in the GB meeting hall. The following resolutions were made in the meeting.

Resolutions:

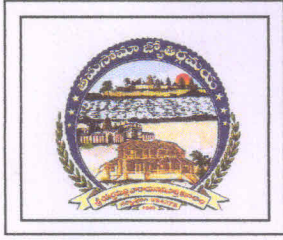
1. It is resolved to commence the data collection along with all pertinent documents as per Standard Operating Procedure(SOP) in connection with the designing of the Self Study Report for the 4th cycle NAAC Accreditation.
2. Resolved to conduct orientation programmes for the mentee Colleges by inviting external resource persons.
3. It is resolved to conduct a Training Programme for non-teaching staff in the month of August.

Dr. G.S.V. S. Sai Baba
Coordinator – IQAC

Dr. G.S.V.S. SAIBABA
CO-ORDINATOR IQAC
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Dr. A.P.V. AppaRao
Chairman – IQAC
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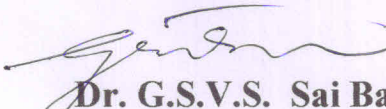
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Action Taken Report (ATR) for IQAC meeting held on 20-07-2021

1. All the Heads of the Departments are instructed to consolidate the academic data of the Departments with all the supporting documents and submit by the end of October 2021.
2. Conducted a Workshop on "Structural Enforcement of Revised Accreditation Frame work - NAAC" on 28-09-2021 at PG Seminar Hall. Dr. M.Satyanarayana, Retired Principal Govt Degree College, Ramachandrapuram, presently working as Dy. State Project Director RUSA-MHRD GOI- Scheme of AP on deputation acted as Resource person.
3. Organized Five Day training programme on Communication Skills to the non-teaching staff members of UG & PG at 2pm on 09-08-2021.


Dr. G.S.V.S. Sai Baba
Coordinator – IQAC
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CO-ORDINATOR IQAC
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